



Information Technology

Upland Software Annual Maintenance

City Council

April 3, 2023

Upland Software (FileBound)

- Upland Software provides the City's Filebound document imaging and enterprise content management software.
- Staff uses Filebound as part of its records management program.
- Filebound allows staff to scan and store the City's documents and set required retention levels.



Upland Software (FileBound)

The current contract is set to expire, and this contract will renew our agreement for the next 5 years.

Annual software maintenance coverage:

- Extended software support for modules
- Software upgrades
- Software patches

The Annual Software Maintenance fee for 5 years is \$144,375.00 which is budgeted in the Support Service Fund.

Upland Software (FileBound)

Staff Recommendation:

- Approval of a resolution authorizing payment of five years of subscription fees to Upland Software for document imaging and electronic file storage services in the amount not to exceed \$144,375.00.

Questions / Comments

