



Date: 4/8/2026  
To: City Commission  
From: Kalla Langston-Weiss, City Clerk  
Subject: Oak Ridge Cemetery Fee Schedule Update

### **Background**

The City of Buchanan owns and operates Oak Ridge Cemetery and establishes fees for lot sales and cemetery services in accordance with the City Charter. The current fee schedule has been in place for several years and no longer reflects the actual costs associated with providing cemetery services.

### **Discussion**

Staff has reviewed the existing fee structure and compared it against current operational costs, including labor, maintenance, and materials. Based on this review, adjustments are recommended to ensure the cemetery fund remains sustainable and able to support ongoing operations.

The updated fee schedule will be posted at the cemetery office and maintained on file with the Clerk and Treasurer, as required.

### **Recommendation**

It is recommended that the City Commission adopt Resolution 2026.04/03 approving the updated Oak Ridge Cemetery Rate Schedule, as outlined in Exhibit A.

### **Attachments**

- Resolution 2026.04/03
- Exhibit A: Oak Ridge Cemetery Fee Schedule