

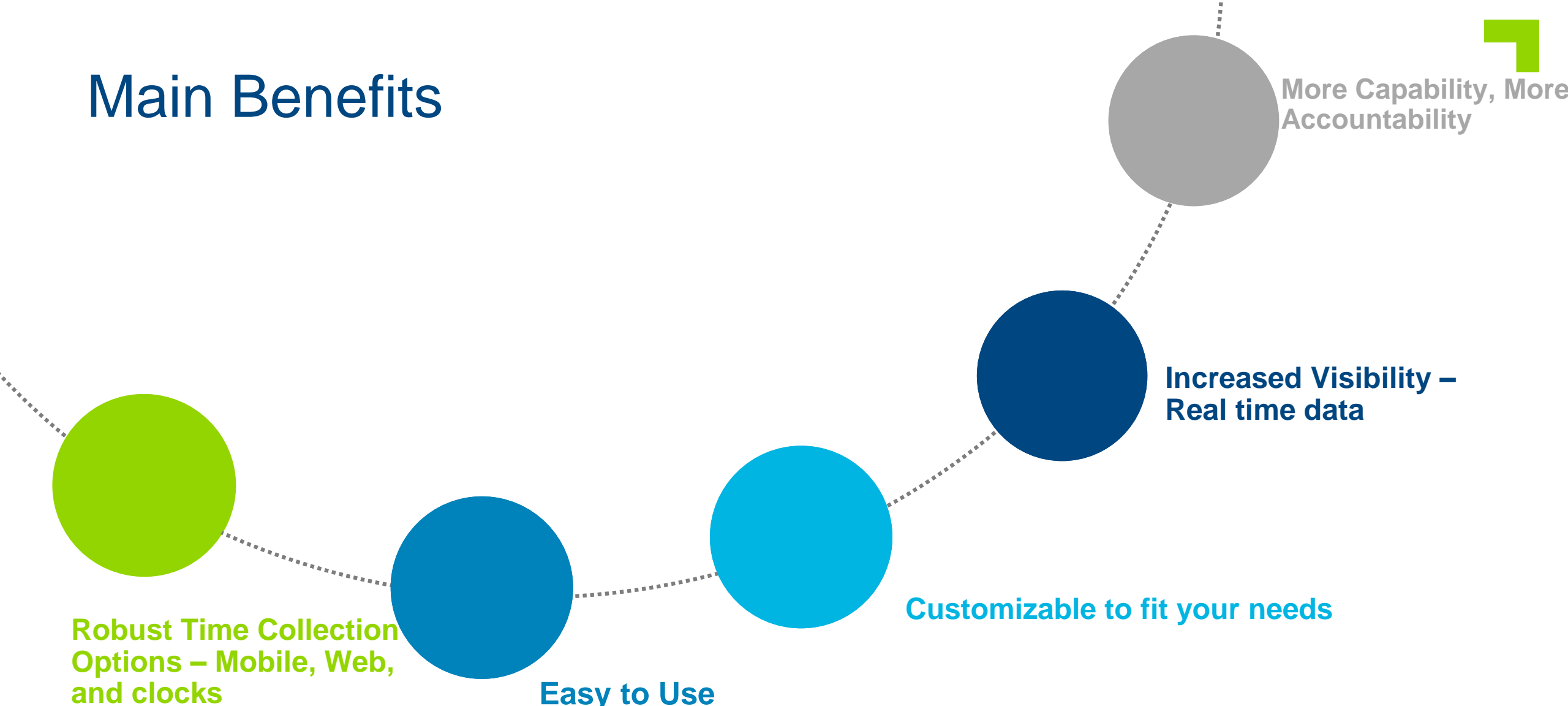


TimeClock Plus

Time and Attendance

City of Buchanan

Main Benefits



Robust Time Collection Options – Mobile, Web, and clocks

Easy to Use

Customizable to fit your needs

Increased Visibility – Real time data

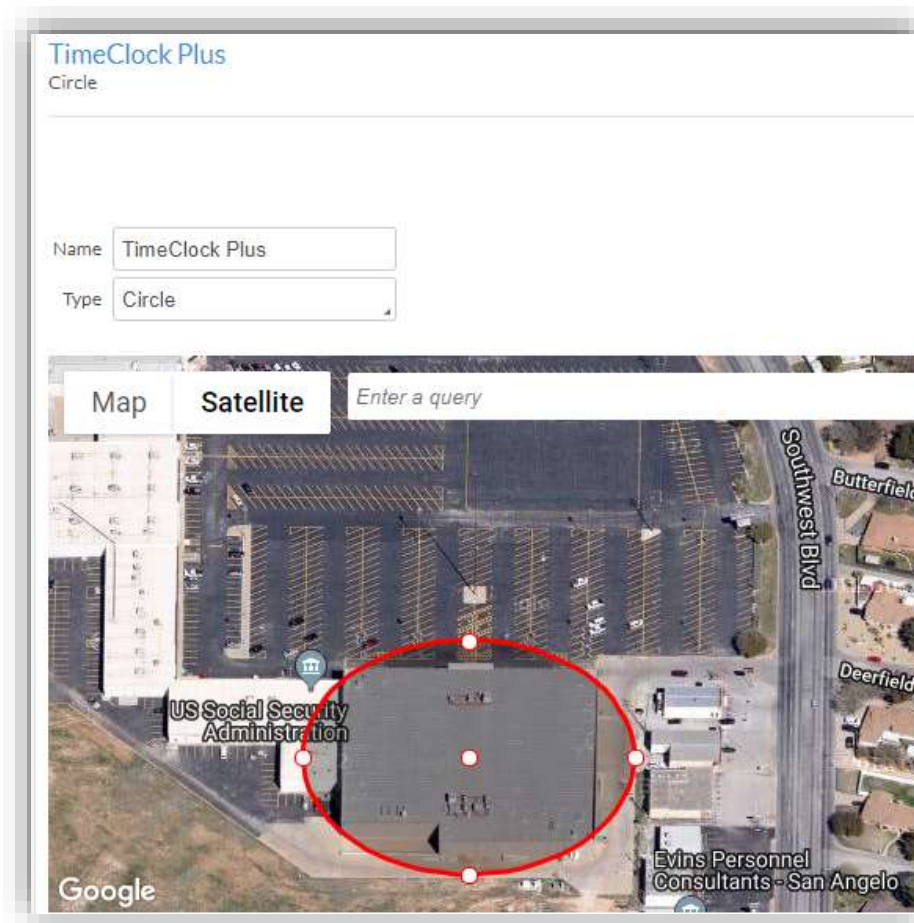
More Capability, More Accountability

TimeClock Plus - Time Collection Options





TimeClock Plus | Employee Clocking | Mobile



Mobile includes geofencing capabilities to ensure employees are clocking in and out where they should be

The Employee Experience

- User Friendly
- Library of videos and walkthroughs for the most technology challenged
- Increased accountability with attestations and optional approvals



Punch in/out with multiple devices



View hours, schedules and PTO requests



Allocate hours to multiple jobs

The Employee Experience

Effortlessly punch in/out on a user-friendly interface in a matter of seconds

Drive efficiency with precise labor tracking. Track different job codes. Track PTO and Comp Time.

Full visibility into upcoming and past hours, schedules, and leave



The Supervisor Experience

- Customizable Dashboard
- Easily view and manage important tasks
- Unlimited training during implementation



Act on missed/early/late punches, etc.



Review and approve/reject time off





Manage timecards

The Manager Experience

Manage hours, exceptions, attendance, and time off requests from a single, user-friendly application in real time

Can require employees to approve their own time before giving the final approval. This helps reduce errors and disputes.


















Anne Teak ▾

8/7/2022  to 8/20/2022  Open Weeks ▾ Update

Start date Stop date Period

+ Add Manage ▾ Exceptions ▾ Processing ▾ Resolve Period ▾

Showing 7 records of 7 Selected 0 records

<input type="checkbox"/>					Notes	Edited		Time In	Time Out	Hours
<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Y		Mon 8/8/2022 9:00 AM	Mon 8/8/2022 5:00 PM	8.00
<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Y		Tue 8/9/2022 7:00 AM	Tue 8/9/2022 3:00 PM	8.00
<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Y		Wed 8/10/2022 9:00 AM	Wed 8/10/2022 5:00 PM	8.00
<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Y		Thu 8/11/2022 9:00 AM	Thu 8/11/2022 5:00 PM	8.00

The HR/Payroll Experience

- Integrations with over 400 payroll companies allow for a seamless transfer of important data
- More efficiency = less errors



Interface with
Unlimited



Leverage
reporting



Efficient payroll
process

Job code usage shows up on main screen and also in detailed reports

Matching 100 of 117 Employees

Refresh

Edit

?

Feedback

?

0*

14:38

MISSED PUNCHES 1*

1/1

Name	Type	Date	
Nick O. Time	Missed Out	06/14 01:20 P - 01:20 P	

Jump to Group Hours

PENDING TIME OFF REQUESTS 1*

1/1

Name	Date	Request		
------	------	---------	--	--



APPROACHING 2*

Constance Noring

Job Code Filter

Cost Code Filter

Segment Filter

6/4/2023



to

6/17/2023



Open Weeks

Update

Start date

Stop date

Period

+ Add

Manage

Exceptions

Processing

Resolve Period

Break Show absence

Showing 9 records of 9

Selected 1 records

<input type="checkbox"/>					Notes	Edited		Break Length	Time In	Time Out	Hours	Shift Total	Week Total	Job Code	Labor Code	Rate	Substitute For
<input type="checkbox"/>						Y		30u	6/5/2023 09:00 AM	6/5/2023 05:00 PM	7:30	7:30		200 - Street Repair		0.00	
<input type="checkbox"/>						Y		30u	6/6/2023 09:00 AM	6/6/2023 05:00 PM	7:30	7:30		200 - Street Repair		0.00	
<input type="checkbox"/>						Y		30u	6/7/2023 09:00 AM	6/7/2023 05:00 PM	7:30	7:30		200 - Street Repair		0.00	
<input type="checkbox"/>		<input type="checkbox"/>				Y		30u	6/8/2023 09:00 AM	6/8/2023 05:00 PM	7:30	7:30		200 - Street Repair		0.00	
<input type="checkbox"/>	<input type="checkbox"/>				Y		30u	6/9/2023 08:00 AM	6/9/2023 10:00 AM	1:30				202 - Water Treatment		0.00	
<input type="checkbox"/>		<input type="checkbox"/>				Y			6/9/2023 10:00 AM	6/9/2023 05:00 PM	7:00	8:30	38:30	200 - Street Repair		0.00	
<input checked="" type="checkbox"/>						Y			6/14/2023 05:00 AM	6/14/2023 12:45 PM	7:45	7:45		203 - Special Event		0.00	
<input type="checkbox"/>		<input type="checkbox"/>						12u	6/14/2023 01:04 PM	6/14/2023 01:16 PM	0:00	0:00		200 - Street Repair		0.00	
<input type="checkbox"/>		<input type="checkbox"/>				Y			6/16/2023 08:00 AM	<< Time sheet >>	8:00	8:00	15:45	1004 - Birthday		0.00	

Example of using job codes to track a special event. Job codes are customizable and can be named whatever you want.

Exception Summary For the period of 6/4/2023 to 6/17/2023

Overtime Exceptions: 2 total

Number	Name	Approved By	Detail	Date In	Time In	Date Out	Time Out	Job Code
3	Anne Teak		Overtime - 7:26	6/14	12:55 PM	----	----	201
4	Nick O. Time		Overtime - 7:30	6/14	01:21 PM	----	----	201

Overtime report – can show all overtime or be filtered by department

Sort Key Settings

Creat



Benefits Review

- Can easily track PTO and comp time and transfer to payroll
- Easy to use for employees, supervisors, and the management team
- Ability to track different job codes for more accurate reports and data
- Employee accountability options with geo-fencing, fingerprint scanning, attestations, and multiple levels of approval if needed
- Customization capabilities. System can be tailored to fit the needs of different employee roles
- Reports to track work trends, KPI's, production, tardiness, and more. Giving you valuable insight to your business
- No more paper!!! ROI on the next slide provides an example of what you can save when you eliminate paper time cards. Paper time cards leave more room for error and more room for time theft. ROI is based on statistics from the American Payroll Association.

Number of Pay Periods per Year ¹	26
Number of Work Weeks per Year (typically 52)	52
Number of Employees	75
Average Number of Hours per Week per Employee	40
Payroll's Hourly Rate (industry standard)	\$20
Average Hourly Rate of Employees (industry standard)	\$25
Consumer Price Index(CPI) / Wage Inflation ²	5%

Annual Subscription Fees	\$5,670	PEPM	\$6.30
Annual Add On Modules Fees	\$900		\$1.00
Hardware	\$1,879		
Annual Hardware Support and Maintenance Fees	\$376	20%	Hardware Inve
Professional Services	\$4,425		
Initial Investment in TCP	\$13,250		

Annual Recurring Fees \$6,946**

Company Costs	
Time & Attendance	
Number of Pay Periods per Year	26
Minutes Spent per Employee per Pay Period to calculate Pa	5.0
Number of Employees	75
Total Minutes Spent to Calculate Hours	9,750
Total Hours Spent Calculating Payroll	163
Payroll's Hourly Rate	\$20
Manual Computation of Hours	\$3,250
Average Number of Employees	75
Average Number of Hours per Week per employee	40
Number of Total Work Week Hours	3,000
Number of Annual Work Weeks	52
Number of Annual Worked Hours	156,000
Average Hourly Rate of Employees	\$25
Estimated Annual Payroll	\$3,900,000
Error Rate ⁴	10%
Error Factor	\$39,000
Organization Lost Hours per Employee per Week ⁵	1.00
Lost Hours per Employee per Year	52
Average number of Employees	75
Total Hours Lost per year	3,900
Average Hourly Rate of Employees	\$25
Time Theft / Lost	\$97,500
Total Company Cost	\$139,750

Return on Investment	
Estimated Payback Period (In Months)	1.1
Estimated Return Ratio (Savings/Cost) - 1 year	9.5 x
Estimated Return Ratio (Savings/Cost) - 5 year	17.8 x
Estimated Savings (5 Years)	\$731,174

Annual Cash Flow			
	Status Quo	TCP	Savings
Year 1:	\$139,750	\$13,250	\$126,500
Year 2:	\$146,738	\$6,946	\$139,792
Year 3:	\$154,074	\$6,946	\$147,129
Year 4:	\$161,778	\$6,946	\$154,832
Year 5:	\$169,867	\$6,946	\$162,921

Cumulative Cash Flow			
	Status Quo	TCP	Savings
Year 1:	\$139,750	\$13,250	\$126,500
Year 2:	\$286,488	\$20,196	\$266,292
Year 3:	\$440,562	\$27,141	\$413,420
Year 4:	\$602,340	\$34,087	\$568,253
Year 5:	\$772,207	\$41,033	\$731,174

¹Annual Pay Periods are typically either:
 52 (weekly)
 26 (bi-weekly)
 24 (semi-monthly)
 12 (monthly)

²Consumer Price Index is the most well-known indicator for inflation. 10% is a typical benchmark.

³Industry experts, including the American Payroll Association, estimate that it takes 2.5 - 5 minutes to manually compute hours for

⁴The American Payroll Association estimates that payroll typically has an error rate of at least 1% and can go as high as 8%.

⁵TCP Estimates most organizations are losing between 2-4 hours per employee per week on lost time. The American Payroll Association estimates this to be an average of 7% of their payroll costs annually. Confidential & Proprietary

** Annual recurring fees are subject to annual price increase as stipulated by the contract.

Professional Package – Included Features

Time and Attendance

Basic Reports

Job Code Management

Support (Business Hours)

Automated Imports

Employee Scheduling

Configurable Dashboard

Employee Management

Overtime Calculations

PTO & Leave Management

Payroll Exports

Humanity Scheduling Integration

Professional Package Cost

Annual Fees	One Time Fees
\$6.30 per employee per month (based on 75)	Timeclock \$1,879
\$1 per employee per month for mobile (based on 55)	Clock shipping and handling \$100
Clock support and maintenance - \$338.22	Implementation \$4,425
- Total Annual Fee = \$6,602.22	Total One Time Fees = \$6,404

Implementation Overview

- Implementation manager will be assigned
- They will review all the account info to ensure they have what they need to customize your system
- Import or enter all essential data (employee names, id's, etc)
- Train all supervisors, managers, and anyone that has administrator access
- This training is unlimited and will ensure that every member of the administrative team is fully comfortable with the system
- The implementation process starts when you sign and on average takes 4 weeks from start to finish.



Thank You!