

WORK SESSION OF THE BUCHANAN CITY COMMISSION
WEDNESDAY, NOVEMBER 13, 2024 – 9:00 AM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

MINUTES

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a work session of the Buchanan City Commission to be held in the Chamber of City Hall.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

The Work Session was called to order at 9:00 AM by Mayor Weedon.

II. Roll Call

III. Items for Discussion

A. *Year to Date Budget, Achievements, and Goals going forward.*

Work Session Topics from City Commission

****Parks:****

- *Kathryn Park: Playground equipment installation*
- *Collaboration with Buchanan Community Schools for Pickleball/Tennis Courts*
- *Creation of a Disc Golf field at McCoy Creek*

****Downtown:****

- *Proposal for digital signs in the downtown area*
- *USDA sign contracts*
- *Development of a downtown traffic plan*

****Main Street LiveBuchanan:****

- *Progress with LiveBuchanan contract*

****Fire Department:****

- *Planning for a possible new site location or collaboration*

****Boards and Committees:****

- *Reorganization of boards with the introduction of subcommittees and a reporting process*

****Investment in the Common & Tin Shop:****

- *Upgrades including lighting, roofs, and sound systems*

****Code Enforcement:****

- *Reporting and addressing condemned homes*

*****Police Department:*****

- *Planning for new vehicles*

*****Department of Public Works (DPW):*****

- *Vehicle planning*

*****City-Owned Property:*****

- *Management and sales considerations*

*****Utilities:*****

- *Installation of flow meters for water and sewer tap-ins*

*****City Manager Report:*****

- *City Manager Lynch discussed the Revenue & Expense Report*
- *Proposal to update the personnel policy for administrative staff*
- *Implementation of a fire inspection program*
- *Purchase of air packs and SCBAs for the Fire Department*

*****Additional Updates:*****

- *Andy Campbell is now with Bendzinski Firm and will present a proposal to the commission for a Municipal Bond Agent/Rate Consultant*
- *ABM has submitted a letter of intent, which will also be brought forth for commission consideration*
- *Discussion on surplus property sales and acquisition of new equipment*

IV. Adjourn

Motion made by Money supported by Vigansky to adjourn the meeting at 11:18 AM. Roll call vote carries unanimously.

Kalla Langston, City Clerk

Mayor Mark Weedon