



Planning and Community Development – April 2026 Monthly Report

- *Meetings*
 - Staffed Downtown Design Review Committee meeting – April 1st
 - Attended City Commission meetings – April 13th
 - Staffed Planning Commission meeting – April 14th
 - Attended DDA meeting April 15th
 - Attended Tree Board meeting April 15th
 - Attended Southwest Michigan Planning Commission Board Meeting – April 28th
- *Planning Commission*
 - Master Plan Update – online survey ended 4/24/2026, flyers distributed to schools, library, senior center, RAM, Roti Roti, American Legion in March. Facebook blasts were sent out
 - Unified Development Ordinance – staff continued drafting changes to Section 71-30 Sign Standards. Changes discussed and work continues
 - Unified Development Ordinance – staff drafted changes to Section 71-26 Buffering, Section 71-28 Tree Preservation and Landscape Standards and Section 71-29 Fencing Standards. Changes discussed and work continues
- *Website and process/form updates*
 - Minor updates to website
- *Building Division*
 - Page 2 provides year to date counts on activity
 - Worked to find individuals interested in being appointed to Construction Board of Appeals.
- *Code Enforcement Division*
 - Page 2 provides year to date counts on activity
 - Coordinated with Public Works and contractor regarding 50/50 Sidewalk Replacement Program
 - Coordinated Spring Clean Days
- *Planning and Zoning Division*
 - Continued working on documents associated with 50/50 Sidewalk Replacement Program
 - Presented Text Amendment Application for Short-term Rental Overlay District – Planning Commission and City Commission – second reading approved
 - Codified Unified Development Code changes associated with Short-term Rental Overlay District changes
 - Processed and prepared Downtown Design Review May Agenda Packet

