

Memorandum



Date: May 4, 2026
To: Buchanan City Commission
From: Kristen Gundersen, Planning and Community Development Director
Subject: **Amendment – Code of Ordinances – Chapter 76 Signs**

Background

As you are aware in late 2025, the City adopted the Unified Development Code (UDC) or zoning ordinance. As part of the new document signage regulations were incorporated into the new document, however the existing regulations found in Chapter 76 Signs of the Code of Ordinances were not deleted. The regulations are different and some users are unaware that there are regulations in the new UDC/zoning ordinance. While many sign contractors understand and there has not been an issue, Chapter 76 Signs of the Code of Ordinances does need to be deleted in entirety to eliminate any confusion.

No review or recommendation is needed by the Planning Commission, nor is there an application for such a request.

Recommendation

Please direct staff to schedule the necessary public hearing for an amendment to Chapter 76 Signs of the Code of Ordinances for the June 8th City Commission meeting. This would be the first reading of an adopting ordinance deleting the chapter.