



## FINANCE DEPARTMENT REPORT:

April 2026

- Balance and post daily Cash Receipts
- Check Sigma for State payments and post in GL
- TMF grant administration
- USDA loans administration/ Pay draw requests
- Obtaining interest quotes from several sources. Reinvesting the CDs that matured during the month.
- Obtain copies of Investment Account bank statements Honor, Sturgis, 1<sup>st</sup> Source, Horizon, MiCLASS and UMB.

Settlement with the County Treasurer for the 2025 property tax year.

Meeting with Brian Hake, auditor, for a progress meeting and discussion regarding current projects and year-end activities.

Reporting for grants (Trail, Riverfront)

Continue to process payments for USDA contractors (K & R and Prein)

Continue to process payments for TMF Grant contractors (Plummers and Prein)

Continue to process payments for MDOT (USDA project and Trail Ext project)

Review capital needs/wants with the Department Heads and Tony McGhee.

Prepare draft budgets for the General Fund

Prepare draft budget for the Water-Sewer Fund

Prepare draft budgets for the Major and Local Street Funds

Enter a current year budget for the DDA to work from

Review and approve the Progress Report for the RBDG grant; return to Joelle (Abonmarche) for filing.

File DOJ COPs Grant report for the 1<sup>st</sup> quarter of 2026.

Meeting with Samantha from Fleis & VandenBrink regarding the creation of the new Brownfield Redevelopment Authority.

Emails with Suzannah at Wightman to reconcile discrepancies in the trail expansion project costs and reimbursements. Meeting to happen soon.

Reconcile the Trail account and account for all revenues and expenses for the expansion of the Trail and all Trail expenses from 7/2022 through the present time. Meeting with Jerry to discuss findings and plan to move forward.

\*\*playing catch-up for being off work for 6 weeks for back surgery and not quite back to work full-time.