

# Request for Bids



**Project Name:** Tree Stump Maintenance, Removal & Grinding

**Issue Date:** January 8, 2026

**Bid Due Date:** January 28, 2026 10:00AM EST

## PROJECT OVERVIEW

The City of Buchanan is soliciting proposals to complete tree stump maintenance, removal, and/or grinding services on the public right-of-way. The goal of the project is supporting long-term maintenance of public spaces by grinding and/or removing the remaining stumps of previously removed trees.

## SERVICE SPECIFICATIONS

- All stumps shall be ground to a depth that severs the roots from the main root mass to a minimum depth of ten inches from finished grade (not original grade).
- All holes resulting from the removal of stumps shall be backfilled by the end of the daily work period. No such holes will be allowed to remain open overnight. The contractor shall fill the holes with a good quality topsoil, rake and compact topsoil to grade, and seed the disturbed area. Backfill material
- Should be of sufficient quality to support grass cover and contain no debris (glass, sawdust, large rock, etc.). All surface roots and/or raised areas from the root flare shall be ground out or leveled and filled to match the surrounding grade. All grindings resulting from the grinding process shall be removed from the hole and cannot be used as fill.
- Remove and properly dispose of all grinding debris, wood chips, and excess material.
- Hours of work will be left to the discretion of the contractor. However, no work shall be started before 7:00a.m. No work at all shall be performed on Sundays or holidays or without prior authorization from the City.

## INSTRUCTIONS TO BIDDERS

Responders provide:

- Completed bid sheeting, including cost per maintenance task.
- Timeline to completion.

- Project Approach - provide, in detail, specific methods that will be used to complete each of the requested tasks.
- Please list three (3) references (Municipal Government) wherein your company has provided similar services of this type being proposed for the City of Buchanan.

**STANDARD TERMS AND CONDITIONS**

The following standard clauses shall apply to all Requests for Proposals (RFPs) issued by the City of Buchanan, State of Michigan. Submission of a proposal constitutes acknowledgment and acceptance of these terms.

**Right to Reject or Accept Proposals**

The City reserves the right to accept or reject any or all proposals, to waive any informalities or irregularities in the proposals received, and to award the contract in whole or in part to the proposer deemed to be in the best interest of the City.

**No Obligation to Award**

Issuance of this RFP does not obligate the City to award a contract, and the City shall not be liable for any costs incurred by proposers in the preparation, submission, or presentation of proposals or in anticipation of award.

**Proposal Costs**

All costs associated with the preparation, submission, and presentation of a proposal shall be borne solely by the proposer. The City shall not be responsible for any costs or expenses related to this process.

**Right to Negotiate**

The City reserves the right to negotiate with one or more proposers deemed most responsive and qualified, to request additional information or clarification, and to conduct interviews or presentations as necessary.

**Proposal Validity**

All proposals shall remain valid and binding for a period of not less than ninety (90) days following the proposal due date unless otherwise specified in the RFP.

**Addenda and Modifications**

Any interpretation, correction, or change to this RFP will be made by written addendum issued by the City. Only those communications identified by formal written addendum shall be binding.

### **Disclosure and Public Record**

Proposals submitted in response to this RFP become public records subject to disclosure under the Michigan Freedom of Information Act (FOIA), MCL 15.231 et seq., following award or rejection of all proposals.

### **Award and Contract Execution**

The successful proposer shall be required to enter into a written agreement with the City in a form acceptable to the City Attorney. The City reserves the right to accept or reject proposed contract terms and to make modifications in the best interest of the City.

### **Compliance with Laws**

The proposer shall comply with all applicable federal, state, and local laws, ordinances, codes, and regulations, including but not limited to those governing non-discrimination, safety, and employment.

### **Reservation of Rights**

The City reserves the right to:

- Reject any proposal deemed non-responsive or non-responsible;
- Withdraw or cancel the RFP at any time without obligation;
- Negotiate with one or more proposers;
- Postpone proposal submission or opening dates; and
- Consider any other factors deemed to be in the City's best interest.

### **SCHEDULE**

In order to be considered, the proposal must be received at the City of Buchanan, 302 N Redbud Trail, Buchanan MI 49107, on or before January 28, 2026 10:00AM EST. All proposals shall be in a **sealed package** marked: ATTN: BID – Stump Grinding and Removal.

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Please submit your sealed bid by **January 28, 2026 10:00AM EST** to:

Kalla Langston-Weiss, City Clerk  
302 North Red Bud Trail  
Buchanan, MI 49107

For any questions regarding the project, please contact:

Emma Lysy, Administrative Assistant  
[elysy@cityofbuchanan.com](mailto:elysy@cityofbuchanan.com)  
269-695-3844 ext. 10

**PROPOSAL FORM**

Indicate your price per item below for the requested products or most similar offered. Please attach item specifications for item substitutions. Please see attached list for complete inventory of stumps and locations. All stumps are from medium-large trees, bidders are responsible for fieldwork and providing an accurate cost estimate for the size of the stump.

	<b>Stump location</b>	<b>Maintenance Task</b>	<b>Price per Stump</b>
1	301 Sylvan/Chicago	Grinding	\$450.00
2	327 Claremont St	Grinding	\$500.00
3	451 Moccasin St	Removal	\$450.00
4	201 Moccasin St	Removal	\$450.00
5	112 Lake St	Removal	\$500.00
6	323 N Detroit St	Removal	\$650.00
7	319 N Detroit St	Removal	\$750.00
8	108 N Detroit St	Removal	\$500.00
9	109 3 <sup>rd</sup> St	Removal	\$350.00
10	712 W Roe St	Removal	\$700.00
11	607 Days Ave	Removal	\$350.00
12	302 Days Ave	Removal	\$500.00
13	119 W Chicago St	Removal	\$600.00
14	The Common	Removal of 2 Stumps	\$700.00
15	101 W 3 <sup>rd</sup> St	Removal	\$450.00
16	112 S Detroit St	Removal & Grinding	\$450.00
17	317 S Detroit St	Grinding	\$700.00
18	323 S Detroit St	Grinding	\$500.00
19	804 S Detroit St	Grinding	\$500.00
20	510 Liberty St	Grinding	\$650.00
21	304 Cecil St	Grinding	\$600.00
22	310 Cecil St	Grinding	\$450.00

Net Total: \$ 11,750.00

**REFERENCES**

Please list three (3) references (Municipal Government) wherein your company has provided similar services of this type being proposed for the City of Buchanan. Failure to list references may result in your company being disqualified.

**CLIENT** See attached

ADDRESS \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

EMAIL \_\_\_\_\_

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CONTACT PERSON \_\_\_\_\_

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PHONE NUMBER \_\_\_\_\_

EMAIL \_\_\_\_\_

**NOTE**

Previous experience and performance may be a factor in making the award.

## Request for Bids

Completion timeline: Start on week of February 8th and complete week ending of  
February 20th.

Additional information (optional): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Treeworks, Inc. \_\_\_\_\_ (616) 837-1100 \_\_\_\_\_

Bidder's Company Name

Bidder's Telephone Number

P.O. Box 274 \_\_\_\_\_ Coopersville Michigan 49404 \_\_\_\_\_

Street/Mailing Address

City/State/Zip



Bidder's Signature

Luke Porter \_\_\_\_\_

Print Bidder's Name



## REFERENCE AND EXPERIENCE OVERVIEW

Treeworks, Inc. began providing tree services to the residential property owners of Kent and Ottawa County in the 1990's, and was incorporated in 2002. Today, Treeworks Inc. continues to serve the arboricultural needs of residential, commercial, and municipal clients throughout the region with our dedicated staff, completing all projects by merging our experience with the ANSI Z133 Standards of Safety & ANSI A300 Standards of Arboriculture.

Treeworks, Inc. has been a ***Michigan Department of Transportation (MDOT) Prequalified Contractor*** since 2005 in the trades of *N-2 Clearing, H Landscaping, & I Seeding*. Additionally, **Tree Care Industry Association (TCIA) Accreditation** was achieved in 2018.

Staff credentials include:

- 4 ISA Certified Arborists
- 2 ISA Utility Arborists
- 2 TCIA Certified Tree Care Safety Professionals
- 2 Tree Risk Assessment Qualified Arborist
- Certified Pesticide Applicators
- Many TCIA Tree Care Academy course completions for all staff.

Jason R. Porter, President

(616) 837-1100

[office@treeworksmi.com](mailto:office@treeworksmi.com)

[www.treeworksmi.com](http://www.treeworksmi.com)





## NOTABLE PROJECTS

### Residential

Rushmore storm damage restoration and removal	Ada, MI	\$28,000
Berghuis Construction selective removals and land management	West MI	\$32,000
Melissa L. Clearing, pruning, river restoration, retaining wall construction, & landscaping	Hesperia, MI	\$35,000
Crawford Creek selective tree removal/pruning	Grand Rapids, MI	\$48,000

### Commercial

48th Ave Right of way clearing	Allendale, MI	\$20,000
Barstow Park Tree removals	Midland, MI	\$22,000
M-119 Bike Path tree clearing	Harbor Springs, MI	\$27,000
Seaman Road tree removal	Manistee, MI	\$37,000
Tilson Rd Right of way clearing	Upper Peninsula, MI	\$40,000
Benton Harbor street extension tree removals	Benton Harbor, MI	\$41,000
Tallman Creek Sewer right of way clearing	Grand Rapids, MI	\$45,000
Huron-Clinton City parks vegetation management	Detroit, MI	\$50,000
City of Marshall Tree removal	Marshall, MI	\$67,000
Mio Snag Topping	Mio, MI	\$69,000
Cottonwood Dr. / 10th Ave Right of way clearing	Jenison, MI	\$135,000
McBride Drain obstruction tree removal	Macomb, MI	\$300,000
City of Grand Rapids Tree removal	Grand Rapids, MI	\$425,000
MDOT Roadside mowing	Allegan Co, MI	\$800,000
City of Kalamazoo danger tree pruning	Kalamazoo, MI	\$2,750,000
MDOT SW Region Right of way tree work	Southwest Michigan	\$6,000,000



## NOTABLE PROJECTS, CONTINUED

### Airports

Manistee Airport, obstruction tree removal	Manistee, MI	\$10,000
Sparta Municipal Airport, tree removal and topping	Sparta, MI	\$22,000
St. Clair County Airport, tree removal	Port Huron, MI	\$24,000
Antrim County Airport, obstruction tree removal	Bellaire, MI	\$45,000
Oscoda County Airport, clearing	Mio, MI	\$77,000
Oakland County Airport, obstruction tree removal	Pontiac, MI	\$90,000
Wexford County Airport, obstruction tree removal	Cadillac, MI	\$158,000
Kalamazoo/Battle Creek, obstruction tree removal	Kalamazoo, MI	\$165,000
Owosso Community Airport, obstruction tree removal	Owosso, MI	\$527,000

### Utility right of way

Grand Haven Board of Power and Light	Grand Haven, MI	\$490,000
Midwest Energy & Communications	MI and OH	\$550,000
Consumers Energy	MI	\$3,600,000
Great Lakes Energy	West MI	\$1,600,000





## REFERENCES

### ADAMS OUTDOOR ADVERTISING

Kylie Robinson (269) 342-9831

[krobinson@adamsoutdoor.com](mailto:krobinson@adamsoutdoor.com)

Vegetation management for clear view of billboards. 2010-present.

\$1,200,000

### MICHIGAN DEPARTMENT OF TRANSPORTATION, SOUTHWEST REGION Mike

Streeter (269) 217-7785

[streeterm@michigan.gov](mailto:streeterm@michigan.gov)

Ben Hodges (517) 202-0289

[hodgesb@michigan.gov](mailto:hodgesb@michigan.gov)

Right of way pruning and removal. 2021-present. \$6,000,000

### CITY OF KALAMAZOO, FORESTRY

Brian Labelle

[labelleb@kalamazoocity.org](mailto:labelleb@kalamazoocity.org)

Neighborhood street tree pruning and removals. 2017-present. \$2,750,000





## REFERENCES, CONTINUED

### GRAND HAVEN BOARD OF LIGHT & POWER

Robert Shelley (616) 607-1263

[rshelly@ghblp.org](mailto:rshelly@ghblp.org)

Randy Cory (616) 638-1590

[RCory@ghblp.org](mailto:RCory@ghblp.org)

Distribution line clearing and trimming. 2018-present. \$490,000

### GREAT LAKES ENERGY

Rob Nielsen (231) 206-7398

[rnielsen@glenenergy.com](mailto:rnielsen@glenenergy.com)

Distribution line clearing and trimming, 2019-present. \$1,600,000

### CONSUMERS ENERGY

Nathan Rodriguez (616) 265-0433

[NATHAN.RODRIGUEZ@ccmsenergy.com](mailto:NATHAN.RODRIGUEZ@ccmsenergy.com)

New construction R.O.W. Clearing, 2019-present. \$3,600,000

### MEAD & HUNT ENGINEERING

Tom Ward (517) 204-1060

[tom.ward@meadhunt.com](mailto:tom.ward@meadhunt.com)

Owosso Community Airport obstruction tree removal and clearing, 2021-2022. \$527,000



