

MINUTES

I. Call to Order

Mayor Denison called the meeting to order at 6:00 p.m. There was not a quorum of the Planning Commission, therefore this meeting was a special meeting of the City Commission only.

II. Roll Call

PRESENT Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Cameron Downey, Commissioner Larry Money, Commissioner Patrick Swem

ABSENT None

STAFF City Manager, Heather Grace; City Clerk, Barbara Pitcher; Community Development Director, Rich Murphy; Interim Director of Public Works, Mike Baker

GUESTS Planning Commissioners Donna Monell and Ralph McDonald; Amelia Lietzau and Gary Barton from the Barton Group

III. Public Comment - Agenda Items Only (3-minute limit)

None

IV. New Business

A. Initial Review of Submissions for DPW Building Feasibility, Design & Engineering

City Manager Grace provided an overview of the bid process and proposals submitted. Amelia Lietzau and Gary Barton discussed the evaluation and interview process. The Commission discussed their initial reviews and rankings of submissions.

Motion made by Mayor Denison, Seconded by Commissioner Swem to set up interviews with Berman, Abonmarche, and Wightman. Roll call vote carried unanimously.

Voting Yea: Mayor Denison, Mayor Pro Tem Weedon, Commissioner Downey, Commissioner Money, Commissioner Swem

B. Storm Water Issues on Third & Redbud

City Manager Grace stated she is still awaiting additional quotes. No action is necessary at this time.

C. Buchanan Area Recreation Board (B.A.R.B.) Requests

The Buchanan Area Recreation Board is looking to update its 5-Year Recreation Plan, so the Board is hoping to solicit support from both the City Commission and the Planning Commission, as well as the public at large, in this effort. The Commission and public are invited to read through the City's present 5-year plan and submit recommended changes. Paper copies were provided to those present and electronic copies are available on the City's website. Comments can either be dropped off at City Hall or emailed to buchanan.city.hall@gmail.com.

D. Schedule Special Meeting week of July 26 to Interview DPW Building Bidders

A special meeting of the Joint City Commission and Planning Commission is to be scheduled for Tuesday, July 27, 2021, at 5:00 p.m. in the Chamber of Buchanan City Hall to conduct interviews of the top three proposals; Bergman, Abonmarche, and Wightman.

V. **Public Comment - Non-Agenda Items Only** *(3-minute limit)*

None

VI. **Adjourn**

Motion made by Mayor Pro Tem Weedon, Seconded by Commissioner Money to adjourn the meeting at 6:43 p.m. Roll call vote carried unanimously.

Voting Yea: Mayor Denison, Mayor Pro Tem Weedon, Commissioner Downey, Commissioner Money, Commissioner Swem

Barbara A. Pitcher, City Clerk

Mayor Sean Denison