

**MINUTES**

*THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.*

*\* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.*

*\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

*\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

*\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)*

**I. Call to Order**

**II. Recognition**

**A. Recognition for Jeanne Harris 2023 Spirit Woman of the Year.**

“The Commission would like to congratulate Jeanne Harris on her recent recognition as 2023 Spirit Women Of The Year by Benton Spirit News. Jeanne is a dedicated steward of the Buchanan community, from her work as president of the Buchanan Area Senior Center Board to serving as co-chair of the Buchanan Area Recreation Board, OneBuchanan, the North Side Advocate Group, and the North Side Reunion Committee. She is also a Lifetime Achievement Award winner from the Buchanan Area Chamber of Commerce. Jeanne brings people together and dedicates her time to making their lives better, and the City of Buchanan is deeply thankful for her continued service and advocacy. Please join me in recognizing 2023 Spirit Women Of The Year Jeanne Harris”.

**III. Pledge of Allegiance**

Mayor Denison led in the Pledge of Allegiance.

**IV. Roll Call**

**PRESENT: Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Dan Vigansky, Commissioner Patrick Swem**

**ABSENT: Commissioner Larry Money**

**CITY STAFF: Interim City Manager, Timothy Lynch; City Treasurer, Deborah Perez; City Clerk, Kalla Langston; Director of Public Services, Mike Baker; Chief of Police Harvey Burnett**

**V. Approve Agenda**

Motion made by Vigansky, supported by Weedon to approve the agenda as presented. Roll call vote carries unanimously.

**VI. Public Comment - Agenda Items Only (3-minute limit)**

None

**VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)**

**A. Minutes-**

- 1) Consider approving the April 21, 2023, Special Workshop Meeting Minute.
- 2) Consider approving the April 24, 2023, Regular Meeting Minutes.

**B. Expenditures**

- 1) Consider approving expenditures for May 8, 2023, in the amount of \$124,574.91

Motion made by Swem, supported by Vigansky to approve the consent agenda as presented. Roll call vote carries unanimously.

**VIII. Scheduled Matters from the Floor** *(if any)*

**IX. Reports by: Departments, Committees, Boards**

**A. Buchanan Tree Friends Report** - Chair, Brian Murphy

- 1) Presentation of Tree Plan Resolution.

Murphy presented a resolution to the commission (see attachment A).

- 2) Buchanan Tree Management Program Report.

Murphy is asking for a line in the budget to help care for the trees. He is also asking that city staff help with inventory of the Tree Management program. They will be coming back forth in front of the commission with a plan for being able to utilize the tree management software.

**B. Friends of McCoy Creek Trail**- Chair, Jerry Flenar

- 1) Update of Trail Grants

Flenar wanted to give an update that the Friends of the Trail will be holding an open house for the neighbors that will be affected by the trail extension on May 25<sup>th</sup> at 4:00 PM at City Hall. Flenar also updated the commission that they are in the top 5 for a grant that will extend the trail even further from River St. Joe to the Bypass on Walton Rd.

**C. Clerk Report**- City Clerk, Kalla Langston

- 1) May 2, 2023, special election report

Langston reported that there was 35 percent turnout for the Special Election and thanked all the election workers for their continued dedication.

- 2) August special election

There will be another special election on August 1, 2023 for the LMC renewal millage.

**X. Unfinished Business**

**XI. New Business**

**A. Public Hearing for input on the city considering an MNRTF grant application and AMENDED Resolution 2023.05/14 to approve the MNRTF grant application for the Kayak Launch Project- The kayak launch program is for the development of an ADA-accessible kayak launch located at 1206 N Redbud Trail, Buchanan, MI 49107.**

- 1) Open to Public Hearing for Input fo the AMENDED Resolution 2023.05/14 to approve the MNRTF grant application for the Kayak Launch Project- (limit to 3 minutes per person)

Mayor Denison opened the public hearing at 7:30 PM for comments on the MNRTF Grant application for the Kayak Launch Project for development of an ADA-accessible kayak launch located at 1206 N Redbud Trail.

*No comments were made.*

Mayor Denison closed the hearing at 7:31 PM

*2) Consider approving AMENDED Resolution 2023.05/14 to approve the MNRTF grant application for the Kayak Launch Project*

Motion made by Vigansky, supported by Swem to approve amended resolution 2023.05/14 to approve the grant application for the Kayak Launch Project at 1206 N Redbud Trail. Roll call vote carries unanimously.

**B.** **Consider approving traffic control order #258** - *The east side of Claremont in the 500 block is now a "no parking" zone. Several "NO PARKING" signs shall be placed along the tree lawn that is visible to vehicular traffic.*

Motion made by Swem, supported by Weedon to approve traffic control order #258. Roll call vote:

Yea: Weedon, Denison, Swem

No: Vigansky

Motion carries 3-1

**C.** **Update of Welcome Sign**

*Consider approving the updating of the welcome signs with a photo of Lillian Waggoner, Miss Blossomtime.*

Motion made by Swem, supported by Vigansky, to replace the welcome signs with Lillian Waggoner, Miss Blossomtime. Roll call vote carries unanimously.

**XII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

A. *The City of Buchanan will hold a Public Hearing on May 22, 2023, at the regularly scheduled meeting to hear public comment on considering adopting the proposed FY 2023-2024 (July 1, 2023 – June 30, 2024) City Budget and receive public comment regarding the proposed budget and the property tax millage rate proposed to be levied to support.*

**XIII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

None

**XIV. Executive Comments**

**A.** **City Manager Comments**

The Budget will be presented on May 22, 2023, at the meeting. And thanks to everyone for coming out tonight.

**B.** **Commissioner Comments**

*Vigansky-* Thanked everyone for coming to the meeting. Congratulations to Lillian Waggoner for her pictures being put on the welcome sign.

*Swem-* Thanked the tree friends for their report today. A huge thank you to the election workers and the team for the work they did. As well as thank you to Sean for the new sign at The Common. Hope everyone has a chance to get out to the Farmers Market this summer.

Weedon- No Comment

**C. Mayor Comments**

*Denison*- Thanks to Langston and election workers. Thanked Ashley Hanson and all the vendors down at the Farmers Market, it was packed on Saturday. Thanked the Buchanan Preservation Society for opening Pears Mill this weekend. Thanked the Police Department and DPW for addressing the parking on Claremont. Wanted to thank Tom Fehlner for his generous donation to the Roti Roti Art Center of \$100,000 and an endowment.

**XV. Adjourn**

Motion made by Weedon, supported by Vigansky to adjourn the meeting at 7:39 PM. Voice vote carries unanimously.

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Kalla Langston, City Clerk

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Mayor Sean Denison