
AGENDA

THE DESIGN REVIEW COMMITTEE OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, as amended, B2103192 of 2021, hereby gives notice of a regular meeting of the Design Review Committee to be held electronically in order to protect the health and safety of our community due to the novel coronavirus (COVID-19).

Join Meeting via Computer: <https://zoom.us/j/2435931819>
Join Meeting via Mobile Phone: +16465588656,,2435931819#
Join Meeting via Land Line Telephone: +1 646 558 8656
Meeting ID: 243 593 1819
Toggle #6 to mute/unmute. #9 to raise your hand.

* All members of the public will be muted by the moderator with the exception the public comment portions of the agenda. In order to minimize background noise and/or feedback, we ask that participants manually mute their phone or computer microphone during this portion of the agenda if not speaking.

* Comments may also be submitted in writing at least 4 hours in advance to the Community Development Director/Zoning Administrator at rmurphy@cityofbuchanan.com.

Call to Order

Brayak called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Roll Call

PRESENT: Chris Brayak, Kevin Barker
ABSENT: None, third seat currently vacant
STAFF: Community Development Director, Rich Murphy; City Clerk, Barbara Pitcher
GUESTS: Dan Carlson

Public Comments - Agenda Items Only (3-minute limit)

None.

Approve Agenda

Motion made by Barker, Seconded by Brayak to approve agenda as written. Voting Yea: Brayak, Barker

Approve Minutes

Approve February 4, 2021 Regular Meeting Minutes.

Motion made by Barker, Seconded by Brayak to approve February 4, 2021 Regular Meeting Minutes as written. Voting Yea: Brayak, Barker

Reports by Committees

None.

Unfinished Business

None.

New Business

Redbud Hardware, 266 E. Front St. - review of proposed sign

Motion made by Barker, Seconded by Brayak to recommend approval to the Planning Commission of the Redbud Hardware sign as proposed. Voting Yea: Brayak, Barker

Consider Board Applications from Michael Rowland, Joe Paolucci and Dan Carlson.

Brayak provided a brief overview of each applicant based on their applications. While he does not know either Rowland or Paolucci, they have good backgrounds and he is aware of the of the quality work Paolucci has done to his property.

Carlson was invited to speak on his behalf and stated he has come before the board on multiple occasions. His background is in historic restoration. He has had to work under stringent guidelines, but also understands how to make things work on a limited budget. He has a passion for quality work and appreciates the design review process.

Barker stated he knows and has worked with each applicant and agreed with Brayak that Rowland and Paolucci have strong backgrounds and Paolucci has done good work on his building, but their backgrounds are more business oriented, while Carlson's background is more practical. Carlson has been an active member of the community and has done pro bono work on some buildings. Brayak also liked that Carlson in more practical and both Brayak and Barker appreciate that he has been through the design review process.

Motion made by Barker, Seconded by Brayak to nominate Dan Carlson to serve on the Design Review Committee. Voting Yea: Brayak, Barker

Motion made by Barker, Seconded by Brayak to recommends to the Planning Commission board appointments to the Design Review Committee as follows:

- ***Retroactive reappointment of Chris Brayak to a 3-year commencing July 1, 2020***
- ***Reappointment of Kevin Barker to a 3-year term commencing July 1, 2021***
- ***Appointment of Dan Carlson to a 3-year term commencing immediately through June 30, 2024.***

Voting Yea: Brayak, Barker

Business from the Floor

None.

Public Comment - Non-Agenda Items Only (3-minute limit)

None.

Staff/Committee Comments

Murphy launched a discussion of design standards and processes. He thanked the Committee members for providing him with three resources: Design Review Committee Guidebook, Downtown Design Standards, and the Secretary of the Interior Standards of Rehabilitation. He anticipates a lot of activity due to growth and development. All agreed clarifications to the documents and processes should be made and to have ongoing dialogue about what the DRC should and shouldn't do, if it should be expanded beyond the C-3 district, such as to parks, etc. During discussion regarding signs, Barker pointed out that much of what is and is not allowable is based on trends at the time of the decision; trends change. Brayak expressed interest in the DRC being invited to the Planning Commission streetscape design discussions. The group decided they should continue to meet as needed on the first Wednesday of the month.

Adjournment

***Motion made by Barker, Seconded by Brayak to adjourn the meeting at 6:42 p.m.
Voting Yea: Brayak, Barker***

PENDING APPROVAL