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KATHRYN KLEMESRUD

# Kathryn Klemesrud

## EXPERIENCE

**Elections Administrator, Berrien County Clerk's Office, Saint Joseph, MI** October 2023-present  
**Deputy Elections Clerk,** April 2023-October 2023

- As the head of the Berrien County Elections Department, ensure the security and integrity of the county's election process.
- Lead the budgeting, grant writing, project design, and implementation of the county-wide Early Voting plan in its inaugural year, laying the foundation for the resources that will be utilized for the county-wide early voting sites for years to come. Designed presentations and assisted the County Clerk in presenting the implementation of Early Voting and the county-wide plan proposal to the public at various venues throughout the county to inform the public of the policy changes in Early Voting and the cost-saving benefits of partnering with the county for Early Voting.
- Drafted the county-wide Early Voting agreement, collaborating with 28 municipalities to form a partnership allocating responsibilities and division of costs between the county and the participating municipalities.
- Interface with the public on matters of voter education, and designed and co-presented election inspector training made available to all election inspectors throughout the county.
- Coordinate with Berrien County's 30 municipal clerks to program and coordinate all elections in the county during a time of heightened scrutiny of election procedures; address questions of policies and procedures regarding elections; and provide access to resources and information from the Bureau of Elections to the county's local clerks.
- Oversee candidate compliance with matters of campaign finance, address candidate questions and concerns regarding campaign finance requirements, and provide resources to campaign finance committees to ensure compliance.
- Organize Election Commission public meetings regarding the creation and proofing of ballots, public accuracy testing, and recounts.
- Ensure that recount processes and procedures are followed by organizing County Board of Canvassers meetings and assisting the Board in Canvassing all elections held within the county
- Develop strong working relationships and procedures with various county departments to ensure department resources are met (such as maintenance requisitions, information systems, security patrol by the Sheriff's Department) and to ensure safe and efficient elections.

**Managing Partner, Taylor Klemesrud Law PLC, Saint Joseph, MI, September 2011-present**

- Engage in residential real estate transactions. Prepare closing documents for title agencies.
- Served as appointed counsel in Kent County, MI misdemeanor criminal cases.

**Legal Contracts Counsel, American Health Information Management Association (AHIMA),**  
Chicago, IL, April 2013-January 2014

- Reviewed and drafted commercial contracts. Administered contract documents on cloud-based database, Getting Legal Done.

**Attorney, Lumen Legal, Buchanan, Bridgman, MI, February 2010-July 2011**

- Conducted product liability mass tort litigation support for American Electric Power at various locations in southwest Michigan, including the Donald C. Cook Nuclear Facility, and attained unescorted security access to the facility.

# Kathryn Klemesrud



## EDUCATION

**Saint Louis University School of Law**, St. Louis, MO, May 2008

J.D., International and Comparative Law Certificate

Class Rank: 75/251, Top 30%                      GPA: 3.12/4.0

**Honors/Activities:** SAINT LOUIS UNIVERSITY LAW JOURNAL, staff member;  
Judicial Extern to The Honorable Mary Ann Medler, United States  
Magistrate Judge, United States District Court, Eastern District of Missouri;  
Legal Writing Research Assistant for Professor Paige Canfield; and  
Research Assistant for Professor Emeritus Donald King

**Roosevelt University**, Chicago, IL, January 2005

Paralegal Studies Program, awarded Post-baccalaureate Certificate with Honors.

**Millikin University**, Decatur, IL, May 2004

B.A., Political Science, emphasis in pre-law

Minor: English, emphasis in writing

Summa Cum Laude                                      GPA: 3.94/4.0

**Honors/Activities:** James Millikin Honors Scholar;  
Scovill Award (most prestigious award granted by Millikin University);

## PROFESSIONAL LICENSES

**Michigan Bar**, November 20, 2009

**United States District Court Western District of Michigan Bar**, November 20, 2009

**Illinois Bar**, November 6, 2008