

**Southwestern Michigan Commission
City of Buchanan Master Plan Proposal**

		JP	BS	JB	MH	KG	Total
Community Inventory/Analysis Phase							\$10,290.00
Social Characteristics (demographics, housing, employment, economics, transportation/circulation, etc)		4.00		10.00	2.00		\$1,242.00
Physical Characteristics (topo, soils/geology, hydrology, etc.)					4.00		\$396.00
Infrastructure/Services (water, sewer, roads, transit, trails, parks, broadband, materials mgt, education, etc.)		12.00	16.00		1.00		\$1,979.00
Land Use w/Cover (housing, business, industry, historic patterns, etc.)		6.00	4.00		1.00		\$767.00
Review Existing Plan & other documents			2.00		1.00		\$235.00
Additional Maps		6.00					\$396.00
Steering Committee Meetings (2 - kick off and survey development)					8.00		\$792.00
Public Involvement							
<i>Surveys* (develop, refine, tabulate, analyze)</i>			20.00		4.00		\$1,756.00
<i>Public Vision Session (one)</i>			3.00		5.00		\$699.00
<i>Stakeholder Interviews</i>			16.00				\$1,088.00
Inventory/Analysis Writing			8.00		4.00		\$940.00
Goals and Objectives Phase							\$1,386.00
Goals and Objectives					6.00		\$594.00
Steering Committee Meetings (2)					8.00		\$792.00
Future Land Use Alternatives							\$2,145.00
Develop future land use descriptions					7.00		\$693.00
Update future land use map		10.00					\$660.00
Steering Committee Meeting (2)					8.00		\$792.00

Implementation Strategies/Action Steps Phase							\$2,772.00
Develop Action Plan					12.00		\$1,188.00
Develop Zoning Plan					8.00		\$792.00
Public Involvement							
Steering Committee Meeting (2)					8.00		\$792.00
Draft Plan Review & Adoption							\$3,006.00
Draft plan sent to elected body for review and approval prior to distribution to mailing list			10.00		2.00		\$878.00
Transmittal letters (at initiation & end of process)					2.00		\$198.00
List of comments/revisions					4.00		\$396.00
Final document editing/production			8.00		5.00		\$1,039.00
Public Hearing					3.00		\$297.00
Resolution of support/adoption					2.00		\$198.00
Miscellaneous Expenses (Travel, Printing)							\$500.00
TOTAL		38.00	87.00	10.00	105.00	0.00	\$20,099.00

***note** - community pays for any distribution and printing of hard copies of the survey

*City is responsible for publishing public hearing notices; templates provided by SWMPC.