

Dear Municipal Official,

Many communities have recently held local elections and welcomed new officials to their team. To help these new officials get off to the best start, the League offers specialized Newly Elected Officials (NEO) training.

Training covers core topics that will help educate first-time elected officials, as well as seasoned officials, on basic functions such as:

- Overview of basic local government
- Roles and responsibilities of local elected officials
- Open Meetings Act (OMA)
- Freedom of Information Act (FOIA)
- Government finance
- Introduction to League services
- Panel discussion with seasoned elected officials

The course will be held in a variety of locations across the state, as well as virtually:

- Nov. 30 – Lansing
- Dec. 8 and 15 – Virtual
- Jan. 12 – Ann Arbor
- Jan. 21 – Virtual

Please share this information with any newly elected officials in your community. To register, please visit [www.mml.org/events/calendar.htm](http://www.mml.org/events/calendar.htm).

We hope to see your newly elected officials at an upcoming training!

Sincerely,



Kelly Warren  
Director, Equity and Member Engagement

We love where you live.

