

GL Number	Description	Beginning Balance
101-000.000-001.000	CASH	359,221.13
202-000.000-001.000	CASH	185,929.46
203-000.000-001.000	CASH	252,436.21
209-000.000-001.000	CASH	28,023.99
214-000.000-001.000	CASH	194,905.11
243-000.000-001.000	CASH	66,438.68
246-000.000-001.000	CASH	189.41
248-000.000-001.000	CASH	11,722.32
369-000.000-001.000	CASH	42,500.00
401-000.000-001.000	CASH	105,007.21
469-000.000-001.000	CASH	146,313.92
588-000.000-001.000	CASH	
589-000.000-001.000	CASH	544.87
592-000.000-001.000	CASH	977,707.21
701-000.000-001.000	CASH	169,553.49
703-000.000-001.000	CASH	91,137.05

Beginning GL Balance:	2,631,630.06
Add: Cash Receipts	355,570.97
Less: Cash Disbursements	(469,233.80)
Add: Journal Entries/Other	476,693.60
Ending GL Balance:	2,994,660.83

GL Number	Description	Ending Balance
101-000.000-001.000	CASH	420,633.39
202-000.000-001.000	CASH	224,110.26
203-000.000-001.000	CASH	257,341.77
209-000.000-001.000	CASH	28,198.99
214-000.000-001.000	CASH	194,905.11
243-000.000-001.000	CASH	66,438.68
246-000.000-001.000	CASH	189.41
248-000.000-001.000	CASH	11,722.32
369-000.000-001.000	CASH	42,500.00
401-000.000-001.000	CASH	110,248.41
469-000.000-001.000	CASH	137,994.13
588-000.000-001.000	CASH	
589-000.000-001.000	CASH	2,879.97
592-000.000-001.000	CASH	1,131,724.00
701-000.000-001.000	CASH	167,989.12
703-000.000-001.000	CASH	197,785.27

Ending GL Balance:	2,994,660.83
Ending Bank Balance:	3,015,675.20
Add: Miscellaneous Transactions	(883.29)
Add: Deposits in Transit	

02/27/2025 Deposit ID: 4191	4,236.70
02/28/2025 Deposit ID: 4193	552.27
02/28/2025 Deposit ID: 4194	2,331.29
03/03/2025 *Deposit ID: 4186	6,203.15
03/04/2025 *Deposit ID: 4187	9,733.34
03/05/2025 *Deposit ID: 4192	5,610.05
BANK ADJUSTMENT - CHECK CLEARED TWICE - SEE EMAIL FROM C. LAYMAN A	261.76

Less: 46 AP Outstanding Checks	28,928.56
Less: 0 PR Outstanding Checks	49,059.64

Adjusted Bank Balance 2,994,660.83  
 Unreconciled Difference: 0.00

REVIEWED BY: *Albogh Perez*

DATE: 3/10/25



## Courtney Baham

---

**From:** Christy Layman <chlayman@honorcu.com>  
**Sent:** Monday, March 10, 2025 12:33 PM  
**To:** Courtney Baham  
**Subject:** RE: City of Buchanan - Duplicate cleared check

Hello again!

Our Operations Department has corrected this error. I apologize for the inconvenience!

Thank you and have a great rest of the day 😊



### Christy Layman

Buchanan Member Center Manager | NMLS#: 1849898

---

[chlayman@honorcu.com](mailto:chlayman@honorcu.com)

800.442.2800 ext 3309

fax: 269.743.0038

[Need to send me a document? Send it securely here!](#)

---

**From:** Christy Layman  
**Sent:** Monday, March 10, 2025 12:00 PM  
**To:** Courtney Baham <Cbaham@cityofbuchanan.com>  
**Subject:** RE: City of Buchanan - Duplicate cleared check

Hi Courtney!

Happy Monday to you also 😊 I wanted to say hello at the groundbreaking ceremony this morning but didn't wander too much, lol.

I reached out to our Operations Department with this information and will let you know once I hear back from them.

Thank you!



### Christy Layman

Buchanan Member Center Manager | NMLS#: 1849898

---

[chlayman@honorcu.com](mailto:chlayman@honorcu.com)

800.442.2800 ext 3309

fax: 269.743.0038

[Need to send me a document? Send it securely here!](#)

**From:** Courtney Baham <[Cbaham@cityofbuchanan.com](mailto:Cbaham@cityofbuchanan.com)>  
**Sent:** Monday, March 10, 2025 11:50 AM  
**To:** Christy Layman <[chlayman@honorcu.com](mailto:chlayman@honorcu.com)>  
**Subject:** City of Buchanan - Duplicate cleared check

**CAUTION:** This email originated from outside of our organization. Please be extra cautious when opening attachments and clicking on links. Remember, when in doubt throw it out!

Hi Christy!

Happy Monday! 😊

As I was reconciling February, I noticed that Check #: 20848 cleared twice.

I am not sure how to handle this. I tried to view the check image, but it states that its unavailable.

Thank you!

Courtney Baham  
Bookkeeper  
City of Buchanan  
302 N. Red Bud Trail  
Buchanan, MI 49107  
269-695-3844 Ext 13

