



**CITY OF BUCHANAN
BERRIEN COUNTY, MICHIGAN
RESOLUTION NO. 2026.09/16**

**RESOLUTION ACCEPTING USDA RURAL DEVELOPMENT LETTER OF CONDITIONS AND
AUTHORIZING EXECUTION OF DOCUMENTS FOR THE RURAL BUSINESS DEVELOPMENT
GRANT**

WHEREAS, the City of Buchanan submitted an application to the United States Department of Agriculture Rural Development for funding through the Rural Business Development Grant program for reconstruction of an existing downtown parking lot; and

WHEREAS, USDA Rural Development issued a Letter of Conditions dated September 1, 2026, establishing the conditions to be met by the City before final approval of the grant; and

WHEREAS, the proposed Rural Business Development Grant is in an amount not to exceed \$203,142; and

WHEREAS, the City of Buchanan, together with private support, will provide \$71,375 in matching funds, with project costs to be applied on a prorated basis of approximately 65 percent grant funds and 35 percent matching funds; and

WHEREAS, the grant funds will be used to reconstruct an existing downtown parking lot in the City of Buchanan to support the development of small and emerging private business enterprises; and

WHEREAS, USDA Rural Development requires the City to execute Form RD 1942-46, Letter of Intent to Meet Conditions, and other documents required to complete the grant obligation and closing process; and

WHEREAS, the City Commission desires to accept the conditions established by USDA Rural Development and proceed with completion of the grant requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BUCHANAN, BERRIEN COUNTY, MICHIGAN, AS FOLLOWS:

1. The City Commission hereby accepts the USDA Rural Development Letter of Conditions dated September 1, 2026, for the Rural Business Development Grant in an amount not to exceed \$203,142.
2. The City Commission acknowledges and agrees to provide the required \$71,375 in matching funds, including applicable private support, in accordance with the terms and conditions established by USDA Rural Development.
3. The City Commission agrees to comply with the requirements and conditions contained in the USDA Rural Development Letter of Conditions and approved Scope of Work.

4. City Manager Anthony C. McGhee is hereby authorized to execute Form RD 1942-46, Letter of Intent to Meet Conditions, and any other documents necessary to complete the grant obligation and closing process, subject to the requirements of USDA Rural Development.

5. City Manager Anthony C. McGhee is further authorized to take such administrative actions as may be necessary to implement this resolution and proceed with the grant-funded project in accordance with USDA Rural Development requirements.

BE IT FURTHER RESOLVED, that acceptance of the Letter of Conditions acknowledges the City's intent to satisfy the conditions established by USDA Rural Development and does not constitute expenditure authorization outside the approved grant scope, applicable procurement requirements, or City budgetary authority.

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

Adopted this 14th day of September, 2026.

Kalla Langston-Weiss, City Clerk

CERTIFICATION

I, Kalla Langston, City Clerk of the City of Buchanan, Berrien County, Michigan, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Buchanan City Commission at a regular meeting held on September 14, 2026, and that said meeting was conducted and public notice thereof was given in accordance with the Michigan Open Meetings Act, Public Act 267 of 1976, as amended.

Kalla Langston-Weiss, City Clerk