



P.O. Box 304
St. Joseph, MI 49085
(269) 934-3737

pointblu.com

MEMORANDUM

Date: 1 February 2023

To: Richard Murphy, City of Buchanan

cc: Heather Grace, City of Buchanan
Chris Wentworth, Point Blue, LLC
Mark Seaman, Point Blue, LLC

From: Shea Muller, P.E., Remediation Team Lead, Point Blue, LLC

Subject: Proposed Agenda for Former Buchanan Feed Mill and Baroda Tire Center Too Sites

Agenda Items:

1. Schedule for Pre-Demo Assessment at Former Baroda Tire Center Too
2. Access to Baroda Tire Center Too building and Feed Mill building
3. Demolition project roles
4. Demolition permit
5. Railroad requirements
6. Demolition specification items:
 - a. Example City contract (for Contractor)
 - b. Contractor insurance requirements
 - c. Contractor experience and references
 - d. Hazwoper requirements for contractors and/or subcontractors
 - e. Bonds – Bid and Performance/Payment
 - f. Contractor retainage
 - g. Advertising requirements
 - h. Contractors the City wants included
 - i. Pre-bid meeting
 - j. Contract health and safety
7. Parties interested in building components
8. Project completion schedule