

**Proposal for:
City of Buchanan, Berrien County, MI
February 03, 2026
Quoted by: Wilhelmina Korpi**

Software and Services for BS&A



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support.

Modules - Annual Fee

Auxiliary

Cemetery Management .NET (To be upgraded to Cloud once module become available)	\$2,645.00
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Subtotal	\$2,645.00
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Data Conversions/Database Setup

CM-Conversion-Pontem	\$1,590.00
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Total	\$1,590.00
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Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

Total	\$1,840.00
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Implementation and Training

- \$1,225/day
- Days quoted are estimates; you are billed for actual days used
- Training days quoted/billed in full day increments only

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Setup Days

ITS Setup – CM	Setup Days: 1	\$1,225.00
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Implementation and Training Days

ITS Training - CM	Training Days: 1	\$1,225.00
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Total Days: 2

Total: \$2,450.00

Cost Totals

New Purchase – Annual Fee	Subtotal	\$2,645.00
Data Conversion/Database Setup	Subtotal	\$1,590.00
Project Management and Implementation Planning	Subtotal	\$1,840.00
Implementation and Training	Subtotal	\$2,450.00

Total Proposed

\$8,525.00

The final invoice will reflect actual expenses following the completion of training activities based on the guidelines described below.

\$160/\$185/\$225 per day hotel, varies by state

\$90 per day car rental

\$70 per day meals

\$730 per trip airfare/related expenses

\$0.70/mile round trip for drive distance

Payment Schedule

1st Payment: **\$3,430** to be invoiced upon execution of this agreement.

2nd Payment: **\$2,645** to be invoiced upon the subscription start date.

3rd Payment: **\$2,450** to be invoiced upon completion of training.