



Design Review Committee Meeting Minutes February 4, 2021

The scheduled meeting of Design Review Committee was held via electronic meeting on February 4, 2021 and was called to order at 10:00 a.m. by Community Development Director Rich Murphy.

Committee members Kevin Barker, Chris Brayak, and Rich Murphy were in attendance.

There were two items to discuss under New Business:

- Brief orientation on Design Review Committee
- Sign permit application for Zen, 259 E. Front Street

Committee members discussed the mission and scope of the Design Review Committee. Committee member Chris Brayak offered to recirculate the original committee guidelines to the committee for their review.

Committee members discussed the sign permit application for Zen, 259 E. Front St. Committee members discussed that signage affixed to a historic facade must be able to be removed without negatively impacting the facade.

Community development Director Murphy stated the sign was reviewed by him from zoning standpoint and by Building Commissioner Guy from an installation standpoint that both departments recommend approval.

Committee member Barker made a motion to recommend the approval of the sign to the plan commission. There was a second by Committee member Barker. The vote was unanimous to recommend approval.

With no other business before the committee, Committee member Kevin Barker made a motion to adjourn followed by a second by Committee member Chris Brayak. Meeting was adjourned at 10:49 a.m.