

# SPECIAL MEETING OF THE BUCHANAN CITY PLANNING COMMISSION

THURSDAY, JUNE 29, 2023 – 4:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

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## MINUTES

### I. Call to Order

The meeting was called to order at 4:00 P.M. by Vice Chair Kevin Barker.

### II. Roll Call

**Present: Kevin Barker, Ralph McDonald, Tony Houser, Sean Denison**

**Absent: Jason Leitz, Richard Martin**

**City Staff: Community Development Director, Rich Murphy; City Clerk, Kalla Langston ; Building Inspector, Guy Lewis**

### III. Public Comment - Agenda Items Only *(3-minute limit)*

None.

### IV. New Business

#### A. *Preliminary Site Plan Review for the Taco Bell project at 708 E. Front St.*

Molly Redman led in the presentation of the Preliminary Site Review for the Taco Bell at 708 E. Front St. The Planning Commission gave feedback on several items.

- Requested that owner contact Berrien County Drainage Commission to confirm if there are any drainage requirements that will be needed for the project.
- Requested dumpster enclosure elevation and materials to be included.
- Requested curb detail and sidewalk elevation be included.
- Requested site lighting plan detailing Kelvin temperature of lights be included.
- Requested landscape plan requirements be included.
- Requested that power poles, fire hydrants, and utilities be shown on site plan.
- Requested that signage plan/details be provided to zoning administrator for his review.

### V. Public Comment - Non-Agenda Items Only *(3-minute limit)*

None.

### VI. Adjourn

Motion made by Houser, supported by Denison to adjourn the meeting at 4:30 P.M.

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Kevin Barker, Vice-Chair

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Kalla Langston, City Clerk