

**THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION MET IN REGULAR SESSION ON THE 17TH DAY OF JANUARY 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING DIRECTORS PRESENT, CONSTITUTING A QUORUM:**

Randy Van Alstine, Chair  
Terry Rock, Vice Chair  
Jennifer Buck, Director  
Lacy Burrhus, Director  
Jim Langford, Director (*arrived at 6:19 pm*)  
Brenda Latham, Director

*Directors Absent:*

Jim Foringer, Director

*Town Staff Present:*

Thad Chambers, Town Administrator  
Shannon Montgomery, Town Secretary

**A. CALL MEETING TO ORDER**

Chair Van Alstine called the meeting to order at 6:00 pm.

**B. PUBLIC PARTICIPATION**

*The purpose of this item is to allow citizens an opportunity to address the BCDC Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.*

There was no public participation.

**C. PUBLIC HEARING AND REGULAR ITEMS**

**1. Introduction of members.**

Each member introduced themselves.

**2. Appointed Officials Orientation.**

Town Secretary Montgomery provided an overview of quorums, attendance, training, and addressed questions.

**3. Consider approval of the December 13, 2023, Bartonville Community Development Corporation Regular Meeting Minutes.**

Motion made by Director Latham, seconded by Director Rock to approve the December 13, 2023, Bartonville Community Development Corporation Regular Meeting Minutes as presented. Motion carried unanimously.

- 4. Conduct a Public Hearing, consider providing financial assistance in an amount not to exceed \$20,000 to Ucryo & Recovery, LLC for job creation and retention, and consider approval of a Performance Agreement by and between the Bartonville Community Development Corporation and Ucryo & Recovery, LLC.**

Town Administrator Chambers provided an overview of the proposed Performance Agreement and addressed questions from the Board.

Chair Van Alstine opened the Public Hearing at 6:12 pm.

Tryan Stutes, President/CEO of Ucryo & Recovery, LLC spoke in favor of the Performance Agreement and addressed questions from the Board.

Chair Van Alstine closed the Public Hearing at 6:15 pm.

Motion made by Director Latham, seconded by Director Burrhus, to approve the Performance Agreement by and between the Bartonville Community Development Corporation and Ucryo & Recovery, LLC in an amount not to exceed \$20,000 and place the Performance Agreement on the next Town Council Meeting Agenda. Motion carried unanimously.

- 5. Conduct a Public Hearing, consider providing financial assistance in an amount not to exceed \$150,000 to Marty B's, LLC for the patio cover construction project, and consider approval of a Performance Agreement by and between the Bartonville Community Development Corporation and Marty B's, LLC.**

Town Administrator Chambers provided an overview of the proposed Performance Agreement and addressed questions from the Board.

Chair Van Alstine opened the Public Hearing at 6:15 pm.

Marty Bryan, owner of Marty B's, LLC spoke in favor of the agreement and addressed questions from the Board.

Chair Van Alstine closed the Public Hearing at 6:22 pm.

Motion made by Director Latham, seconded by Director Buck, to approve the Performance Agreement by and between the Bartonville Community Development Corporation and Marty B's, LLC, in an amount not to exceed \$150,000 and place the Performance Agreement on the next Town Council Meeting Agenda. Motion carried 5-0-1 with Director Langford abstaining.

- 6. Consider and act regarding the Old Town Landscaping project.**

The Board directed Staff to discuss the list of needs with the Town's landscaper.

- 7. Discussion of Financial Report Ending December 2023.**

Town Administrator Chambers provided a summary of the financial report ending December 2023 and addressed questions from Directors.

**8. Discussion of development activity (new businesses, prospective businesses, expansion of businesses).**

Discussion only, no action taken.

**9. Presentation from Tim House regarding the Bartonville Restaurant Association funding request.**

Tim House, The Bartonville Store, provided a brief presentation of the funding application and addressed questions from the Board.

The Board directed Staff to research the Board's marketing expenses and have this information ready to discuss at the next meeting.

**D. FUTURE ITEMS**

Discussion only, no action taken.

**E./F. CONVENE INTO CLOSED SESSION/ RECONVENE INTO REGULAR SESSION**

**10. The Bartonville Community Development Corporation (BCDC) will hold a closed Executive Session meeting, pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in: Section 551.087 – to discuss or deliberate regarding commercial or financial information that the BCDC has received from a business prospect and deliberate the offer a financial or other incentive to a business prospect – Bartonville Restaurant Association.**

The Bartonville Community Development Corporation Board of Directors did not convene into Closed Session.

**G. ADJOURNMENT**

Chair Van Alstine adjourned the meeting at 7:09 pm.

**APPROVED this the 10th day of April 2024.**

**APPROVED:**

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Randy Van Alstine, Chair

**ATTEST:**

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Shannon Montgomery, TRMC, Town Secretary