



TOWN COUNCIL COMMUNICATION

DATE: July 15, 2025

FROM: Kirk Riggs, Town Administrator/Chief of Police

AGENDA ITEM: Discuss and consider award/rejection of bids and approval of a Town Hall Parking Lot Construction Contract and authorize the Town Administrator to execute necessary documents on behalf of the Town.

SUMMARY:

As directed by Town Council, Staff solicited additional bids for the Town Hall parking lot expansion project. Bid openings were scheduled for Thursday, July 10, 2025. Staff will review the submissions and present a recommendation for Council consideration at the upcoming meeting.

FISCAL INFORMATION:

The project will be funded through Street Repair and CIP accounts.

RECOMMENDED MOTION OR ACTION:

Award the contract based off Staff recommendation.

ATTACHMENTS:

- Bid Opening Public Notice Publication Affidavit