

THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 18TH DAY OF NOVEMBER 2025 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:

Jaclyn Carrington, Mayor
Clay Sams, Council Member Place 3
Keith Crandall, Council Member Place 4
Margie Arens, Council Member Place 5

Council Members Absent:

Matt Chapman, Mayor Pro Tem/Place 2
Jim Roberts, Council Member Place 1

Town Staff Present:

Kirk Riggs, Town Administrator/Chief of Police
Shannon Montgomery, Town Secretary

A. CALL MEETING TO ORDER

Mayor Carrington called the meeting to order at 6:30 pm.

B. PLEDGE OF ALLEGIANCE

Mayor Carrington led the Pledge.

C. PRESENTATIONS

1. Proclamation of "The Season to Give with Joy to the Salvation Army."

Mayor Carrington presented Ms. Tiffany Jackson, Major Gifts Manager for Denton and Collin County with a Proclamation of "***The Season to Give with Joy to the Salvation Army.***"

D. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.

There was no Public Participation.

E. APPOINTED REPRESENTATIVE/LIAISON REPORTS

Council received and discussed the following reports:

1. Denton County Emergency Services District #1.

Chief Vaughan of Denton County Emergency Services District No. 1 provided an update and addressed questions from Council.

2. Police Department – October 2025 Statistics/Activities.

Town Administrator/Chief of Police Riggs summarized the monthly statistics/activities and addressed questions from Council.

3. Administration – October 2025 Reports: Financial, Animal Control and Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.

Town Secretary Montgomery provided a summary of the monthly financials and addressed questions from Council.

F. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the October 21, 2025, Regular Meeting Minutes.

Motion made by Council Member Arens, seconded by Council Member Crandall, to **APPROVE** the Consent Agenda as presented.

VOTE ON THE MOTION

AYES: Sams, Crandall, and Arens

NAYS: None

VOTE: 3-0

G. PUBLIC HEARINGS AND REGULAR ITEMS**1. Discuss and consider approval of an Ordinance amending the Town’s Budget for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026, as adopted by Ordinance 787-25; providing for adjustments to the Bartonville Crime Control and Prevention District budget**.**

Motion made by Council Member Crandall, seconded by Council Member Sams, to **APPROVE** an Ordinance amending the Town’s Budget for the Fiscal Year beginning October 1, 2025, and ending September 30, 2025, providing for adjustments to the Bartonville Crime Control and Prevention District budget as adopted by Ordinance 787-25 as presented.

VOTE ON THE MOTION

Town Secretary Montgomery conducted a roll call vote:

Council Member Sams – Aye

Council Member Crandall – Aye

Council Member Arens – Aye

Motion carried unanimously.

The Ordinance caption reads as follows:

**TOWN OF BARTONVILLE, TEXAS
ORDINANCE NO. 792-25**

FISCAL YEAR 2025-2026 BUDGET AMENDMENT #1

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS AMENDING THE TOWN'S BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026, AS ADOPTED BY ORDINANCE NO. 787-25; PROVIDING FOR ADJUSTMENTS TO THE BARTONVILLE CRIME CONTROL AND PREVENTION DISTRICT FUND PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET, AS AMENDED; PROVIDING SAVINGS; PROVIDING THAT THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES OF THE TOWN BARTONVILLE; PROVIDING FOR SEVERABILITY; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; AND PROVIDING AN EFFECTIVE DATE.

2. Discuss and consider renaming Brian Street to Hudson Hills Court.

Mayor Carrington stated that this agenda item will be postponed until the December 16, 2025 meeting.

H. FUTURE ITEMS

Discussion only, no action taken.

I. ADJOURNMENT

Mayor Carrington declared the meeting adjourned at 6:53 pm.

APPROVED this the 16th day of December 2025.

APPROVED:

Jaclyn Carrington,
Mayor

ATTEST:

Shannon Montgomery, TRMC,
Town Secretary