

**TOWN OF BARTONVILLE
RESOLUTION 2024-XX**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS,
RESTRUCTURING THE SPECIAL EVENTS ADVISORY COMMITTEE; AND PROVIDING
AN EFFECTIVE DATE.**

WHEREAS the Town of Bartonville (“Town”), Texas was incorporated as a town by the State of Texas in 1973; and

WHEREAS the Year 2023 marked the 50th year anniversary of the Town; and

WHEREAS the 50th Anniversary Celebration was a success; and

WHEREAS the 50th Anniversary Special Events Committee hosted the Town’s first annual Tree Lighting and Memorial Day Events; and

WHEREAS the Town Council would like to continue sponsoring Town Events; and

WHEREAS the Town Council recognizes there are many citizens who desire to participate in the planning of Town events; and

WHEREAS the Town Council desires to create a committee to advise and make recommendations to the Town Council for the successful planning and execution of the annual Tree Lighting and Memorial Day events as deemed appropriate by the Town Council.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, THAT:

SECTION 1: The foregoing recitals are adopted and incorporated herein for all purposes.

SECTION 2: The Town Council does hereby restructure the committee to be known as the “Special Events Advisory Committee” (the “Committee”) to plan and organize the annual Tree Lighting and Memorial Day events as deemed appropriate by the Town Council.

SECTION 3: The Committee will act as an advisory committee to the Mayor and Town Council, whose members shall be appointed by majority vote of the Town Council, and be comprised of:

- A. Seven members, who are residents of the Town, including no more than two members of the Town Council. The fiscal year 2024-2025 member appointments shall consist of four members being appointed for a two-year term and three members being appointed for a one-year term, thereby creating staggering terms. All regular annual appointments after the initial appointments shall be for two-year terms.

- B. Because the Committee is an advisory committee to the Town Council and is not an office of emolument, Committee members may also be appointed officials to one other Town Board or Commission.
- C. The provisions of Town Code Article 1.04, entitled "Boards, Commissions and Committees," Division 1, entitled "Generally," shall apply to members in the Committee.

SECTION 4: The Committee shall follow the established rules and procedures below and create a schedule of regular meetings, subject to the following:

- The Committee shall elect its own Chair and Vice-Chair at its first meeting in October of each year.
- The Committee shall comply with the provisions of the Texas Open Meetings Act to the same extent as the Town's standing boards and commissions.
- All Committee expenses must be invoiced and paid for by the Town because the Town does not pay sales tax. Reimbursements of expenses paid by Committee members personally will not be permitted.
- Cash donations or sponsorships of Town Events will not be permitted.
- Businesses owned and operated by elected/appointed officials will not be permitted to provide services for Town-sponsored events.
- All signs, mailings, etc. shall be provided by the Town's preferred vendor for such services.

SECTION 5. The Town's events shall be fully funded by the Town of Bartonville as determined by the Town Council's annual budget.

SECTION 6. The Town, through the Town Administrator, shall provide such clerical and staffing support to the Committee as the Town Administrator deems reasonable and necessary to allow the Committee to perform its purposes or as otherwise determined by the Town Council.

SECTION 7. This Resolution shall take effect immediately upon its passage.

PASSED AND APPROVED this the 16th day of July 2024.

APPROVED:

ATTEST:

Jaclyn Carrington, Mayor

Shannon Montgomery, TRMC, Town Secretary