



# TOWN COUNCIL COMMUNICATION

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**DATE:** September 17, 2024

**FROM:** Thad Chambers, Town Administrator

**AGENDA ITEM:** Consider approval of a contractor services agreement with Ad Terram for Planning Services beginning October 1, 2024 through September 30, 2025; and authorize the Town Administrator to execute same on behalf of the Town.

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**SUMMARY:**

The third-party Town Planner, Ryan Wells, has proposed updated rates for the next fiscal year. Rates in the initial agreement were well below market, and Mr. Wells has done an excellent job in assisting with only those areas agreed upon.

The new proposed rate remains \$30 to \$75 per hour below the previous third-party planning firm from 2022.

**FISCAL INFORMATION:**

No new impact.

**RECOMMENDED MOTION OR ACTION:**

Move to approve the contractor services agreement with Ad Terram for Planning Services beginning October 1, 2024 through September 30, 2025; and authorize the Town Administrator to execute same on behalf of the Town.

**ATTACHMENTS:**

- FY2024-2025 Planning Services Contract