

THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 8th DAY OF OCTOBER 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:

Margie Arens, Committee Member/Council Member Place 5
Keith Crandall, Committee Member/Council Member Place 4
Kathy Daum, Committee Member
Lori Van Alstine, Committee Member
Randy Van Alstine, Chair

Committee Member Absent:

Donna Baumgarner, Committee Member
Sean Stenovitch, Committee Member

Town Staff Present:

Andrea Carpenter, Deputy Town Secretary

A. CALL MEETING TO ORDER

Chair Van Alstine called the meeting to order at 5:00 p.m.

B. PLEDGE OF ALLEGIANCE

Chair Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.

There was none.

D. REGULAR ITEMS

1. Statement of Appointed Official and Oath of Office to newly reappointed Committee members.

Deputy Town Secretary Carpenter administered the Statement of Appointed Official and Oath of Office to the Committee members.

2. Appointment of Chair and Vice Chair.

Motion made by Committee Member Arens, seconded by Committee Member Crandall to appoint Lori Van Alstine as Committee Chair. Motion carried unanimously.

Motion made by Committee Member Arens, seconded by Committee Member Crandall to appoint Kathy Daum as Committee Vice Chair. Motion carried unanimously.

3. Discuss and consider approval of the September 10, 2024 meeting minutes.

Motion made by Committee Member Crandall, seconded by Committee Member Daum to approve the September 10, 2024 meeting minutes as presented. Motion carried unanimously.

4. Discussion of Christmas tree lighting celebration.

The Committee discussed refreshments to be served, as well as a design for signs and banners. It was decided that the event would run from 5:30pm-7:30pm, with the lighting of the tree to take place at 6:00pm. The presence of Santa Claus was confirmed, and the committee members considered additional decorations that would be added. The option of a craft activity for children was discussed, and it was determined that Christmas music would be played throughout the event.

5. Discuss a meeting schedule for the remainder of the calendar year.

The Committee scheduled future meetings leading up to the Christmas tree lighting: October 22, November 5, and November 18.

E. ADJOURNMENT

Chair Van Alstine adjourned the meeting at 6:06 p.m.

APPROVED this the 22nd day of October 2024.

APPROVED:

ATTEST:

Lori Van Alstine, Chair

Andrea Carpenter, Deputy Town Secretary