



# TOWN COUNCIL COMMUNICATION

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**DATE** October 17, 2023

**FROM:** Thad Chambers, Town Administrator

**AGENDA ITEM:** Discuss and consider rescheduling the November 21, 2023 Council Meeting to November 14, 2023.

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**SUMMARY:**

Typically, at this time of year, Staff reviews the calendar and brings forward an item for Town Council consideration regarding the November and December meeting dates due to holiday schedules.

The November meeting is currently scheduled two days before Thanksgiving, which could create a quorum issue due to the holiday.

The December meeting falls the week before Christmas, which we would not anticipate causing any quorum issues.

**FISCAL INFORMATION:**

N/A

**RECOMMENDED MOTION OR ACTION:**

N/A

**ATTACHMENTS:**

N/A