



# TOWN COUNCIL COMMUNICATION

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**DATE** December 19, 2023

**FROM:** Thad Chambers, Town Administrator

**AGENDA ITEM:** Discuss and consider an agreement with MWH Group for external auditing services for the fiscal year ending September 30, 2023, and authorize the Town Administrator to execute same on behalf of the Town.

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**SUMMARY:**

The Local Government Code states a “municipality shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit.”

The annual audit includes an examination of the financial statements of all accounts and funds of the Town and all component entities. The examination is made in accordance with all generally accepted auditing standards for local governments as established by the American Institute of Certified Public Accountants and in accordance with all applicable federal and state laws. The annual audit also reports on the adequacy of the Town’s system of internal accounting controls and policies.

**FISCAL INFORMATION:**

Fees will range between \$14,500 - \$18,500, plus any necessary travel costs.

**RECOMMENDED MOTION OR ACTION:**

Approve agreement with MWH Group for external auditing services for Fiscal Year ending September 30, 2023, and authorize the Town Administrator to execute same on behalf of the Town.

**ATTACHMENTS:**

- MWH Group Engagement Letter
- MWH Group Proposal