

THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 17TH DAY OF DECEMBER 2024 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:

Jaclyn Carrington, Mayor
Matt Chapman, Mayor Pro Tem/Place 2
Jim Roberts, Council Member Place 1
Clay Sams, Council Member Place 3
Keith Crandall, Council Member Place 4
Margie Arens, Council Member Place 5

Town Staff Present:

Kirk Riggs, Acting Town Administrator / Chief of Police
Shannon Montgomery, Town Secretary
Ed Voss, Town Attorney
Colby Scudder, Police Lieutenant

A. CALL MEETING TO ORDER

Mayor Carrington called the Regular Session to order at 6:30 pm.

B. PLEDGE OF ALLEGIANCE

Mayor Carrington led the Pledge of Allegiance.

C. PRESENTATIONS

1. Presentation of Certificate of Merit to Officer William Wood.

Acting Town Administrator / Chief of Police Riggs presented Officer William Wood a Certificate of Merit for his exceptional dedication and compassion while responding to a critical situation where a male subject required immediate medical attention.

2. Presentation of Appreciation to Town Attorney Ed Voss.

Mayor Carrington read a Proclamation of Appreciation to Town Attorney Ed Voss and presented him with a personalized Town of Bartonville street sign, "Voss Place."

D./E. CONVENE INTO CLOSED SESSION and RECONVENE INTO OPEN SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 6:37 pm and reconvened into open session at 7:06 pm in accordance with the Texas Government Code regarding:

- 1. Section 551.074 Personnel Matters to deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Town Attorney.**

No action taken; action will be taken during agenda item I.1.

- 2. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney regarding the resignation of Town Administrator Thad Chambers, and any and all legal issues related thereto.**

Motion made by Council Member Chapman, seconded by Council Member Roberts, to accept the resignation of Town Administrator Thad Chambers, to approve the waiver of the two-weeks' notice provision specified in Section 3.09 of the Town's Personnel and Administrative Regulations Manual regarding notices of resignation, and to ratify the Settlement Agreement and Release of Claims executed by the Mayor and Thad Chambers, dated December 13, 2024.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

- 3. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney regarding the Frontier Waste Solutions Contract, and any and all legal issues related thereto.**

No action taken; action will be taken during agenda item I.1.

F. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.

There were no Public Presentations made.

G. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Upper Trinity Regional Water District Report

At the request of Town Representative Knowler, Town Secretary Montgomery showed an update of Year of Pictures of the Lake Ralph Hall construction project.

2. Denton County Emergency Services District #1

Chief Vaughn of Denton County Emergency Services District No. 1 provided an update and addressed questions from Council.

3. Police Department – November 2024 Statistics/Activities

Lieutenant Scudder summarized the monthly statistics and addressed questions from Council.

4. Administration – November 2024 Reports: Financial, Animal Control, Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.

Town Secretary Montgomery provided notification of the May 3, 2025 General Election Filing Period of January 15, 2025 through February 14, 2025 and provided a summary of the November 2024 financials and addressed questions from Council.

H. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

- 1. Consider approval of the November 19, 2024, Regular Meeting Minutes.**
- 2. Consider approval of the November 25, 2024, Special Meeting Minutes.**

Motion made by Council Member Sams, seconded by Council Member Arens, to **APPROVE** Consent Agenda Items 1 – 2 as presented.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

I. PUBLIC HEARINGS AND REGULAR ITEMS

- 1. Discuss and consider approval of an Engagement Letter between Taylor, Olson, Adkins, Sralla, Elam (TOASE) and the Town of Bartonville to provide Legal services; and authorize the Mayor to execute same on behalf of the Town.**

Motion made by Council Member Roberts, seconded by Council Member Crandall, to **APPROVE** an Engagement Letter between Taylor, Olson, Adkins, Sralla, Elam (TOASE) and the Town of Bartonville to provide Legal services; and authorize the Mayor to execute same on behalf of the Town.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

- 2. Discuss and consider approval of an Ordinance granting an exclusive franchise for residential and commercial solid waste collection and recycling services to Frontier Waste Solutions, providing rights, duties and obligations of the Town and Frontier Waste Solutions; and authorize the Acting Town Administrator to execute a Solid Waste Collection and Disposal Agreement.**

Resident Siobhan O’Brien, 875 Porter Road, addressed the Town Council.

Motion made by Council Member Crandall, seconded by Council Member Chapman, to **APPROVE** an Ordinance granting an exclusive franchise for residential and commercial solid waste

collection and recycling services to Frontier Waste Solutions, providing rights, duties and obligations of the Town and Frontier Waste Solutions; and authorize the Acting Town Administrator to execute a Solid Waste Collection and Disposal Agreement.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

The Ordinance caption reads as follows:

**TOWN OF BARTONVILLE
ORDINANCE NO. 778-24**

SOLID WASTE COLLECTION AND RECYCLING SERVICES

AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS, GRANTING AN EXCLUSIVE FRANCHISE FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION AND RECYCLING SERVICES TO FRONTIER TEXAS VENTURES I, LLC, A DELAWARE LIMITED LIABILITY COMPANY DOING BUSINESS IN TEXAS AS “FRONTIER WASTE SOLUTIONS”; PROVIDING RIGHTS, DUTIES AND OBLIGATIONS OF THE TOWN AND FRONTIER WASTE SOLUTIONS; AUTHORIZING THE ACTING TOWN ADMINISTRATOR TO EXECUTE A SOLID WASTE COLLECTION AND DISPOSAL AGREEMENT; REQUIRING USE OF THE FRANCHISE SERVICES EXCLUSIVELY BY ALL CITIZENS WHO WISH TO UTILIZE THE SERVICES OF A SOLID WASTE COLLECTION AND DISPOSAL COMPANY; PROHIBITING SOLID WASTE COLLECTION AND DISPOSAL BY COMPANIES NOT FRANCHISED BY THE TOWN; PROVIDING A PENALTY FOR COMPANIES OPERATING WITHOUT A FRANCHISE AGREEMENT; AND SETTING A FRANCHISE FEE IN THE AMOUNT OF SIX PERCENT (6%) OF GROSS COLLECTIONS; PROVIDING A PENALTY NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500.00) PER OFFENSE; PROVIDING SAVINGS; PROVIDING SEVERABILITY; PROVIDING FOR ENROLLMENT AND ENGROSSMENT; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER AND PROVIDING AN EFFECTIVE DATE.

- 3. Discuss and consider approval of a Resolution accepting the Town’s Investment Policy for Fiscal Year 2024-2025.**

Motion made by Council Member Arens, seconded by Council Member Roberts, to **APPROVE** a Resolution accepting the Town’s Investment Policy for Fiscal Year 2024-2025.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

4. Discuss and consider approval of a Resolution approving participation in the Texas Opioid Settlement with Kroger; and authorize the Mayor to execute the participation form on behalf of the Town.

Motion made by Council Member Crandall, seconded by Council Member Arens, to **APPROVE** a Resolution approving participation in the Texas Opioid Settlement with Kroger; and authorize the Mayor to execute the participation form on behalf of the Town.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

J. FUTURE ITEMS

Discussion only, no action taken.

K. ADJOURNMENT

Mayor Carrington declared the meeting adjourned at 7:39 pm.

APPROVED this the 21st day of January 2025.

APPROVED:

Jaclyn Carrington, Mayor

ATTEST:

Shannon Montgomery, TRMC, Town Secretary