

THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN BUDGET WORKSHOP AND SPECIAL SESSION ON THE 5TH DAY OF SEPTEMBER 2023 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:

Jaclyn Carrington, Mayor
Matt Chapman, Mayor Pro Tem/Place 2
Clay Sams, Council Member Place 3
Keith Crandall, Council Member Place 4
Margie Arens, Council Member Place 5

Council Member Absent:

Jim Roberts, Council Member Place 1

Town Staff Present:

Thad Chambers, Town Administrator
Shannon Montgomery, Town Secretary
Bobby Dowell, Chief of Police

A. CALL WORKSHOP TO ORDER

Mayor Carrington called the Workshop to order at 6:00pm.

1. Discussion of Proposed Budget for Fiscal Year 2023-2024 and all things related thereto.

Town Administrator Chambers stated that the salary adjustments discussed at the last meeting were included in this version of the proposed budget, and the insurance benefits were changed to actual selections at this time and included the rates that were provided by the Town's broker, showing a savings of approximately \$80,000.

The Town Council requested the following items for the next budget workshop:

- Salary comparisons for the permitting technician/administrative specialist
- Costs and plan for the aging air conditioning units
- Costs and plan to resolve the Town's technology issues.

B. ADJOURN WORKSHOP

Mayor Carrington adjourned the work session at 6:13pm.

C. CALL SPECIAL SESSION TO ORDER IMMEDIATELY FOLLOWING WORKSHOP

Mayor Carrington called the Special Session to order at 6:13pm.

D. PLEDGE OF ALLEGIANCE

Mayor Carrington led the pledge of allegiance.

E. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a “Public Meeting Appearance Card” and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

There was no public participation.

F. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

- 1. Consider approval of the August 15, 2023 Workshop and Regular Meeting Minutes.**
- 2. Consider approval of a Resolution designating the Denton Record Chronicle as the official newspaper of the Town of Bartonville for Fiscal Year 2023-2024.**
- 3. Consider approval of a contractor services agreement with Brad Hodges for Gas Well Inspection Services beginning October 1, 2023 through September 30, 2024; and authorize the Town Administrator to execute same on behalf of the Town.**
- 4. Consider approval of a contractor services agreement with Analisa Griffith, RS/DS for OSSF Services beginning October 1, 2023 through September 30, 2024; and authorize the Town Administrator to execute same on behalf of the Town.**
- 5. Consider approval of a contractor services agreement with Bureau Veritas North America, Inc. for Health Services beginning October 1, 2023 through September 30, 2024; and authorize the Town Administrator to execute same on behalf of the Town.**
- 6. Consider approval of a contractor services agreement with America's Code Enforcement for Code Enforcement Services beginning October 1, 2023 through September 30, 2024; and authorize the Town Administrator to execute same on behalf of the Town.**

Motion made by Council Member Sams, seconded by Council Member Crandall to approve the Consent Agenda Items as presented.

VOTE ON THE MOTION

AYES: Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 4/0

G. ACTION ITEMS

- 1. Discuss and consider approval of the proposed annual budget for the Bartonville Community Development Corporation for Fiscal Year 2023-2024.**

Motion made by Council Member Crandall, seconded by Mayor Pro Tem Chapman, to approve the Bartonville Community Development Corporation Budget for Fiscal Year 2023-2024 as presented.

VOTE ON THE MOTION

AYES: Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 4/0

2. Public Hearing to receive comment and to consider the proposed annual budget for the Town of Bartonville for Fiscal Year 2023-2024.

Mayor Carrington opened the Public Hearing at 6:30pm.

No one spoke in favor or opposition.

Mayor Carrington closed the Public Hearing at 6:31pm.

Motion made by Mayor Pro Tem Chapman, seconded by Council Member Crandall, to postpone the vote regarding the FY2023-2024 Budget to September 19, 2023.

VOTE ON THE MOTION

Town Secretary Montgomery conducted a roll call vote of the motion:

Mayor Pro Tem Chapman	Aye
Council Member Sams	Aye
Council Member Crandall	Aye
Council Member Arens	Aye

Motion carried unanimously.

H. FUTURE ITEMS

Future Agenda Items requested include budget items as discussed during the Budget Workshop.

I. ADJOURNMENT

Mayor Carrington declared the meeting adjourned at 6:32pm.

APPROVED this the 19th day of September 2023.

APPROVED:

Jaclyn Carrington, Mayor

ATTEST:

Shannon Montgomery, TRMC, Town Secretary