

THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION MET IN REGULAR SESSION ON THE 8TH DAY OF APRIL 2026, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING DIRECTORS PRESENT, CONSTITUTING A QUORUM:

Chad Carlson, Vice Chair (*arrived at 6:23 pm*)
Scott Daum, Director
Jan Deatherage, Director
Laura Karbash-Smith, Director
Laura Pittman, Director

Directors Absent:

Brenda Latham, Chair

Town Staff Present:

Kirk Riggs, Town Administrator
Shannon Montgomery, Town Secretary

A. CALL MEETING TO ORDER

Director Karbash-Smith called the meeting to order at 6:22 pm.

B. PLEDGE OF ALLEGIANCE

Vice Chair Carlson led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

The purpose of this item is to allow citizens an opportunity to address the BCDC Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.

There was no public participation.

D. REGULAR ITEMS

1. Consider approval of the February 4, 2026, Bartonville Community Development Corporation Regular Meeting Minutes.

Motion made by Director Daum, seconded by Director Deatherage, to **APPROVE** the February 4, 2026, Bartonville Community Development Corporation Regular Meeting Minutes as presented. Motion carried unanimously.

2. Discuss and consider potential economic development projects, including Request for Proposals for the proposed landscaping projects.

The Board reviewed the draft Request for Proposals (RFP) and discussed the scope of the project. Board consensus was for Directors Carlson and Karbash-Smith to review and revise the draft RFP to include warranty/guarantee provisions and distribute the finalized RFP to Evergreen, Gold Landscaping, and Argyle Landscapes.

3. Discuss and consider Christmas Lighting at the corner of FM 407 and McMakin (Old Town).
Motion made by Director Carlson, seconded by Director Pittman, to approve having the same tree and decorations utilized for the 2025 Christmas season for both the 2026 and 2027 Christmas seasons, in the amount of \$14,000 for each. Motion carried unanimously.

4. Discuss and evaluate potential options to fill vacancies at Bartonville Town Center and Lantana Town Center.

Director Daum will contact the Lantana Town Center.

5. Discuss and consider the proposed schedule for the Fiscal Year 2026-2027 Budget.

Town Secretary Montgomery informed the Board that, at its next regularly scheduled meeting on July 8, 2026, the draft Fiscal Year 2026–2027 budget would be presented for discussion and consideration.

6. Discussion of Financial Report ending March 2026.

Town Secretary Montgomery provided a summary of the financial report ending March 2026 and addressed questions from Directors.

E. FUTURE ITEMS

Board discussion, no action taken.

F. ADJOURNMENT

Vice Chair Carlson adjourned the meeting at 7:32 pm.

APPROVED this the 8th day of July 2026.

APPROVED:

Brenda Latham,
Vice Chair

ATTEST:

Shannon Montgomery, TRMC,
Town Secretary