



TOWN COUNCIL COMMUNICATION

DATE: September 16, 2025

FROM: Kirk Riggs, Town Administrator/Chief of Police

AGENDA ITEM: Consider approval of a contractor services agreement with America's Code Enforcement for Code Enforcement Services beginning October 1, 2025 through September 30, 2026; and authorize the Town Administrator to execute same on behalf of the Town.

SUMMARY:

The Town's Code Enforcement Officer responds to non-traffic or non-septic complaints. Code Enforcement services will assist in enforcement of the Town's ordinances and applicable State laws relating to zoning ordinances, subdivision regulations, building codes, and all other codes or ordinances of the Town (e.g. trash, junk vehicles, vegetation, etc.).

FISCAL INFORMATION:

\$700 per month for five (5) hours per week of code enforcement services, \$40 per each additional hour as may be needed, and cost of citation books/postage as needed. Same rates as previous contract.

RECOMMENDED MOTION OR ACTION:

This item is included on the Consent Agenda and will be approved along with the other Consent Agenda items, unless removed for separate consideration.

ATTACHMENTS:

- FY2025-2026 Code Enforcement Services Contract