



# TOWN COUNCIL COMMUNICATION

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**DATE:** September 16, 2025

**FROM:** Kirk Riggs, Town Administrator/Chief of Police

**AGENDA ITEM:** Consider approval of a contractor services agreement with Steve Koehler for Building Inspection Services beginning October 1, 2025 through September 30, 2026; and authorize the Town Administrator to execute same on behalf of the Town.

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**SUMMARY:**

The fees charged by the long-time building official changed last year. There are no proposed changes to rates this year.

**FISCAL INFORMATION:**

FY2025-2026 - no new impact.

**RECOMMENDED MOTION OR ACTION:**

This item is included on the Consent Agenda and will be approved along with the other Consent Agenda items, unless removed for separate consideration.

**ATTACHMENTS:**

- FY2025-2026 Building Services Contract