



TOWN COUNCIL COMMUNICATION

DATE: September 2, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discuss and consider approval of Resolutions appointing members to the Board of Adjustment, Planning & Zoning Commission, Bartonville Community Development Corporation, Crime Control and Prevention District, and the Special Events Committee.

SUMMARY:

Sixteen (16) positions are set to expire on September 30, 2025. The Town received a total of fifteen (15) applications: eleven (11) from current officials requesting reappointment, one (1) from a current official seeking appointment to a different Board, and three (3) new applicants.

RECOMMENDED MOTION OR ACTION:

Separate motions/votes will need to be made for each Board:

- Move to approve a Resolution appointing *Del Knowler, Jim Lieber, and Siobhan O'Brian* as regular members to the Board of Adjustment with terms expiring September 30, 2027, moving *Heather Head* from Alternate #2 to Alternate #1 with a term expiring September 30, 2026, and appointing *Barbara Nunneley* to the Alternate #2 position with a term expiring September 30, 2027.
- Move to approve a Resolution appointing *Don Abernathy and Pat Adams* as regular members to the Planning and Zoning Commission with terms expiring September 30, 2027, moving *Rick Lawrence* from Alternate #2 to Alternate #1 with a term expiring September 30, 2026 and appointing *Rebecca Jenkins* to the Alternate #2 position with a term expiring September 30, 2027.
- Move to approve a Resolution appointing *Chad Carlson and Jan Deatherage* to the Bartonville Community Development Corporation (BCDC) with terms expiring September 30, 2027.

Please Note: *BCDC will have a vacancy as Staff did not receive enough applications to fill the board.*

- Move to approve a Resolution appointing *Jeff Grubb, Chris Colbert, and Jarod Root* to the Crime Control and Prevention District with terms expiring September 30, 2027.
- Move to approve a Resolution appointing *Margie Arens, Keith Crandall, and Stephanie Phillips* to the Special Events Committee with terms expiring September 30, 2027.

ATTACHMENTS:

- Draft Resolution – Board of Adjustment Appointments
- Draft Resolution – Planning and Zoning Commission Appointments
- Draft Resolution – Bartonville Community Development Corporation Appointments
- Draft Resolution – Crime Control and Prevention District Appointments
- Draft Resolution – Special Events Committee Appointments