



TOWN COUNCIL COMMUNICATION

DATE: October 15, 2024

FROM: Kirk Riggs and Shannon Montgomery

AGENDA ITEM: Discuss and consider approval of a Request for Proposals (RFPs) for Solid Waste and Recycling Services.

SUMMARY:

The Town's current Solid Waste and Recycling Services contract ends December 31, 2024. At its June 18, 2024, meeting, Council directed Staff to move forward with a Request for Proposals (RFP) to obtain current pricing information.

In preparation, the Town is issuing RFP #2024-01 to invite qualified service providers to submit proposals to handle solid waste and recycling collection, transportation, and disposal for the Town of Bartonville.

The Council requested that the RFP emphasize bulk trash collection options, the type of fuel used (if there are alternatives), provide quotes for all available options, and include disposal options for tires and metal wheels.

Staff have prepared the attached RFP, if approved, the following schedule will be utilized to bring proposals back to the Council at its November 19, 2024, meeting.

Council consideration of RFP:	October 15, 2024
Post /send RFP to requestors:	October 16, 2024
Publication Dates:	October 19, 2024 and October 26, 2024
Question Deadline:	2 pm, November 1, 2024
Deadline responses to questions:	November 8, 2024
Proposals Due / Bid Opening:	10 am November 13, 2024
Council consideration:	November 19, 2024
Commencement of services:	January 1, 2025

This process will ensure competitive pricing and allow the Town to evaluate the best options for meeting the solid waste and recycling needs of Bartonville's residents.

FISCAL INFORMATION:

N/A

RECOMMENDED MOTION OR ACTION:

Move to approve the issuance of RFP #2024-01.

ATTACHMENTS:

Draft Request for Proposals