

**THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 17TH DAY OF OCTOBER 2023 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:**

Jaclyn Carrington, Mayor  
Matt Chapman, Mayor Pro Tem/Place 2  
Jim Roberts, Council Member Place 1  
Clay Sams, Council Member Place 3  
Keith Crandall, Council Member Place 4  
Margie Arens, Council Member Place 5

*Town Staff Present:*

Thad Chambers, Town Administrator  
Shannon Montgomery, Town Secretary  
Ed Voss, Town Attorney  
Colby Scudder, Police Sergeant

**A. CALL MEETING TO ORDER**

Mayor Carrington called the Regular Session to order at 6:30 pm.

**B. PLEDGE OF ALLEGIANCE**

Mayor Carrington led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.*

There was no public participation.

**D. PROCLAMATION**

**1. Proclamation celebrating the Town of Bartonville's 50th Anniversary of Incorporation.**

Mayor Carrington read a Proclamation celebrating the Town of Bartonville's 50th Anniversary of Incorporation.

**E. APPOINTED REPRESENTATIVE/LIAISON REPORTS**

**1. Upper Trinity Regional Water District**

The Town Council watched a video about the Lake Ralph Hall project.

**2. Denton County Emergency Services District #1**

Chief Vaughn of Denton County Emergency Services District No. 1 provided an update and addressed questions from Council.

**3. Police Chief– Department Statistics/Activities September 2023**

Police Sergeant Scudder reviewed the monthly statistics and addressed questions from Council.

**4. Town Administrator - Monthly Reports September 2023: Financial, Animal Control, Code Enforcement, Engineering, Municipal Court, and Permits.**

Town Administrator Chambers reviewed the September 2023 financials and addressed questions from Council.

**F. CONSENT AGENDA**

*This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.*

- 1. Consider approval of the September 19, 2023 Workshop and Regular Meeting Minutes.**
- 2. Consider approval of the FY2023-2024 Inter-Local Cooperation Agreement between Denton County and the Town of Bartonville Police Department for the use of the Denton County Radio Communication System; and authorize the Town Administrator to execute same on behalf of the Town.**

Motion made by Council Member Arens, seconded by Council Member Chapman, to approve Consent Agenda Items 1 -2 as presented.

**VOTE ON THE MOTION**

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5/0

**G. REGULAR ITEMS**

- 1. Discuss and consider approval of a Resolution establishing the Town of Bartonville, Texas Insurance Trust Fund, authorizing the Trust Agreement and appointing Trustees for the Town.**

Rodney Dryden, HUB International, provided information regarding the proposed Trust Agreement and addressed questions from Council.

Motion made by Council Member Roberts, seconded by Council Member Sams, to approve a Resolution authorizing the Trust Agreement and appointing the Town Administrator and Town Secretary as Trustees.

**VOTE ON THE MOTION**

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5/0

**2. Discuss and consider recommendations from the Traffic Committee regarding:**

- rumble strip removal;
- a no U-Turn on FM407 at IT Neely;
- allowing a left turn from the center lane at McMakin at FM407;
- “East Jeter” and “West Jeter” directional signs at Gibbons; and
- speed limits in Deer Hollow, Eagle Ridge, and Hudson Hills subdivisions.

Motion made by Council Member Crandall, seconded by Council Member Roberts, to approve the Traffic Committee recommendations as presented.

**VOTE ON THE MOTION**

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5/0

**3. Discuss and consider rescheduling the November 21, 2023, Council Meeting to November 14, 2023.**

Discussion only, no action taken.

**H./I. CONVENE INTO CLOSED SESSION**

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 7:15 pm and reconvened into open session at 7:32 pm in accordance with the Texas Government Code regarding:

- 1. Section 551.074 Personnel Matters to deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Chief of Police.**

Motion made by Council Member Roberts, seconded by Council Member Crandall, to authorize the Town Administrator to enter into an agreement with a search firm for search services, to assist the Town in filling the Chief of Police vacancy in an amount not to exceed \$13,000.

**VOTE ON THE MOTION**

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5/0

**J. FUTURE ITEMS**

Town Administrator Chambers stated a rezoning case and an amendment to the fence ordinance will be coming forward at the next meeting.

**K. ADJOURNMENT**

Mayor Carrington declared the meeting adjourned at 7:34 pm.

**APPROVED this the 21st day of November 2023.**

**APPROVED:**

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Jaclyn Carrington, Mayor

**ATTEST:**

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Shannon Montgomery, TRMC, Town Secretary

