



TOWN COUNCIL COMMUNICATION

DATE: May 12, 2026
FROM: Shannon Montgomery, Town Secretary
AGENDA ITEM: Discuss and consider the FY2026-2027 Budget Calendar

SUMMARY:

The Fiscal Year 2026–2027 budget development process will begin at the June 16, 2026, Town Council meeting with a discussion of Council priorities and goals for the upcoming year. The proposed budget calendar is aligned with the regular Council meeting schedule and incorporates key deadlines required by the Tax Code.

In addition to regularly scheduled meetings, one Special Meeting is proposed for Tuesday, September 1, 2026. In accordance with Council requirements, a supermajority—two-thirds of Council Members plus the Mayor—must be present at Special Meetings. This same attendance requirement applies to meetings at which the tax rate is adopted. Accordingly, the calendar designates the Tuesday, September 15, 2026, Council meeting for tax rate ratification.

Staff recommends that budget workshops be scheduled to begin at 6:00 p.m. on the following dates:

- July 21, 2026,
- August 18, 2026,
- September 1, 2026 (Special Meeting), and
- September 15, 2026.

These proposed start times are intended to allow sufficient time for discussion and Council input in advance of regular meetings and other scheduled agenda items.

RECOMMENDED MOTION OR ACTION:

No action is required, Staff requests Council to review the proposed calendar to ensure a special majority of Council is in attendance on the following dates:

- Tuesday, September 1, 2026 – Special Meeting
- Tuesday, September 15, 2026 – Tax Rate Adoption

ATTACHMENTS:

- Proposed FY2026-2027 Budget Calendar