

THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 14TH DAY OF OCTOBER 2025, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:

Lori Van Alstine, Chair
Kathy Daum, Vice Chair
Margie Arens, Committee Member/Council Member Place 5
Donna Baumgarner, Committee Member
Keith Crandall, Committee Member/Council Member Place 4
Stephanie Phillips, Committee Member
Randy Van Alstine, Committee Member

Committee Member Absent:

Town Staff Present:

Kirk Riggs, Town Administrator
Andrea Carpenter, Deputy Town Secretary

A. CALL MEETING TO ORDER

Chair Van Alstine called the meeting to order at 5:00 p.m.

B. PLEDGE OF ALLEGIANCE

Chair Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.

There was none.

D. REGULAR ITEMS

1. Statement of Appointed Official and Oath of Office to newly appointed and reappointed Committee members.

Council members Arens and Crandall, and Committee Member Phillips, all swore to the Statement of Appointed Official and Oath of Office.

2. Appointment of Vice Chair.

Motion made by Committee Member Van Alstine, seconded by Committee Member Arens, to nominate Committee Member Daum for Vice Chair. Motion carried unanimously.

3. Discuss and consider approval of the September 30, 2025 meeting minutes.

Motion made by Committee Member Daum, seconded by Committee Member Crandall, to approve the September 30, 2025 meeting minutes as presented. Motion carried unanimously.

4. Discussion of Christmas tree lighting celebration.

The Committee discussed possibly moving the date of the event, but ultimately decided to hold it Friday December 5 from 6-8pm. It was decided that the same image used last year would be used again for signs and postcards. The set-up timeframe was discussed, as were refreshments and activities.

5. Schedule next meeting.

The next meeting was scheduled for November 3, 2025, at 5:00pm.

E. ADJOURNMENT

Chair Van Alstine adjourned the meeting at 6:21 p.m.

APPROVED this the 3rd day of November 2025.

APPROVED:

ATTEST:

Lori Van Alstine, Chair

Andrea Carpenter, Deputy Town Secretary