

**THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 19<sup>th</sup> DAY OF JUNE 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:**

Margie Arens, Committee Member/Council Member Place 5  
Keith Crandall, Committee Member/Council Member Place 4  
Sean Stenovitch, Committee Member  
Lori Van Alstine, Committee Member  
Randy Van Alstine, Chair

*Committee Member Absent:*

Brenda Brown, Committee Member

*Town Staff Present:*

Andrea Carpenter, Deputy Town Secretary

**A. CALL MEETING TO ORDER**

Chair Van Alstine called the meeting to order at 5:03 p.m.

**B. PLEDGE OF ALLEGIANCE**

Chair Van Alstine led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.*

There was none.

**D. REGULAR ITEMS**

**1. Discuss and consider approval of the May 15, 2024 meeting minutes.**

Motion made by Committee Member Crandall, seconded by Committee Member Van Alstine to approve the May 15, 2024 meeting minutes as presented. Motion carried unanimously.

**2. Recap discussion of Memorial Day Celebration.**

The Committee discussed what went well at the Memorial Day Celebration, and considered things they might want to do differently in the future. Ideas included removing objects from the roadway, having waterslides instead of bounce houses, and including signs directing people where to park. Altering the date and time to a week prior and earlier in the day were considered, as was changing the name of the event. A different system for dispersing food was discussed, as was a more enhanced marketing campaign.

**3. Discussion of application process and possible changes to Committee for next year.**

Deputy Town Secretary Carpenter presented the Committee with the application process for membership for next year, which includes moving toward staggered two year terms. Potential guidelines to aid in structuring the Committee and regarding funding for events were discussed, and are to be approved by Town Council.

**E. ADJOURNMENT**

Randy Van Alstine adjourned the meeting at 5:52 p.m.

**APPROVED this the 10th day of September 2024.**

APPROVED:

ATTEST:

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Randy Van Alstine, Chair

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Andrea Carpenter, Deputy Town Secretary