

THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN SPECIAL SESSION ON THE 14TH DAY OF JULY 2026 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:

Jaclyn Carrington, Mayor
Matt Chapman, Place 2
Clay Sams, Council Member Place 3
Keith Crandall, Council Member Place 4

Council Members Absent:

Jim Roberts, Council Member Place 1
Margie Arens, Mayor Pro Tem/Place 5

Town Staff Present:

Kirk Riggs, Town Administrator
Robert Brown, Town Attorney
Shannon Montgomery, Town Secretary
Jeff Ashabranner, Chief of Police

A. CALL BUDGET WORKSHOP TO ORDER @ 6:00 PM

Mayor Carrington called the Workshop Session to order at 6:00 pm.

1. Discussion of Proposed Budget for Fiscal Year 2026-2027 and all things related thereto.

Town Administrator Riggs presented an overview of the tax rate and debt options, the proposed cost-of-living adjustment, the Federal Funding Allocation for the Police Department and CCPD budgets and anticipated future street projects. He also responded to Council questions regarding these topics.

B. ADJOURN BUDGET WORKSHOP

Mayor Carrington adjourned the Budget Workshop at 6:26 pm.

C. CALL SPECIAL SESSION TO ORDER @ 6:30 PM

Mayor Carrington called the Regular Session to order at 6:30 pm.

D. PLEDGE OF ALLEGIANCE

Mayor Carrington led the Pledge.

E. PRESENTATIONS

1. Introduction of and Administer Oath of Office to new Police Officer Timothy Sawicki.

Chief of Police Ashabranner introduced new Police Officer Sawicki and Mayor Carrington administered his Oath of Office.

2. Medal of Merit Awards

Town Administrator Kirk Riggs presented the Medal of Merit Award to Lieutenant Colby Scudder in recognition of his exceptional performance and swift response during the investigation of an aggravated assault case.

Town Administrator Riggs also presented the Medal of Merit Award to Police Officer Andrew Richey in recognition of his professionalism, calm demeanor, and investigative skills, which were instrumental in assisting a potential suicide victim in obtaining the help they needed.

F. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Presentation portion of the meeting or when the item is considered by the Town Council.

There were no presentations made.

G./H. CLOSED SESSION / RECONVENE OPEN MEETING

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 6:45 pm in accordance with the Texas Government Code regarding:

1. **Section 551.074 Personnel Matters to deliberate and consider the appointment and employment of a public officer or employee; to wit: Town Council, Place 1.**

H. RECONVENE OPEN MEETING

Pursuant to the Open Meetings Act, Chapter 551, the Town Council reconvened into open session at 7:32 pm in accordance with the Texas Government Code.

1. **Discuss, consider and act on accepting the resignation of Jim Roberts and declaring a vacancy exists for Place 1 on the Town Council.**

Motion made by Council Member Chapman, seconded by Council Member Crandall, to **ACCEPT** the resignation of Jim Roberts and **DECLARE** that a vacancy exists for Place 1 on the Town Council.

VOTE ON THE MOTION

AYES: Chapman, Sams, and Crandall

NAYS: None

VOTE: 3-0

2. **Discuss, consider and act on an appointment to fill the existing vacancy of Place 1 on the Town Council.**

Motion made by Council Member Chapman, seconded by Council Member Crandall, to **APPOINT** Richard "Rick" Lawrence to fill the existing vacancy of Place 1 on the Town Council.

VOTE ON THE MOTION

AYES: Chapman, Sams, and Crandall

NAYS: None

VOTE: 3-0

3. Issue Statement of Appointed Official and provide the Oath of Office to newly appointed Council Member.

Mayor Carrington administered the Statement of Appointed Official and Oath of Office to newly appointed Council Member Lawrence.

I. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Denton County Emergency Services District #1.

Chief Vaughan of Denton County Emergency Services District No. 1 provided an update and addressed questions from Council.

2. Police Department – June 2026 Statistics/Activities.

Chief of Police Ashabranner summarized the monthly statistics/activities and addressed questions from Council.

3. Administration – June 2026 Reports: Financial, including quarterly investment report, Animal Control and Code Enforcement, Engineering, Municipal Court, Permit, and Board Member Attendance.

Town Secretary Montgomery provided a summary of the June 2026 Finance Report and addressed questions from Council.

J. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

- 1. Consider approval of the June 16, 2026 Regular Meeting Minutes.**
- 2. Consider an Ordinance of the Town Council of the Town of Bartonville ordering a Special Election to be held on November 3, 2026, to submit a Proposition on the question of Reauthorizing the Sales and Use Tax to provide revenue for maintenance and repair of municipal streets; approving a joint election contract with Denton County; and authorizing the Mayor to execute said contract.**
- 3. Consider an FY2026-2027 Interlocal Cooperation Agreement between Denton County and the Town of Bartonville Police Department for Shared Governance Communications and Dispatch Services System; and authorize the Mayor to execute same on behalf of the Town.**
- 4. Consider an FY2026-2027 Interlocal Cooperation Agreement between Denton County and the Town of Bartonville Police Department for the use of the Denton County Radio Communications System; and authorize the Mayor to execute same on behalf of the Town.**

Motion made by Council Member Sams, seconded by Council Member Crandall, to **APPROVE** Consent Agenda Items No. 1 – 4 as presented.

VOTE ON THE MOTION

AYES: Lawrence, Chapman, Sams, and Crandall

NAYS: None

VOTE: 4-0

The Ordinance Caption for Consent Agenda Item # J.2 reads as follows:

**TOWN OF BARTONVILLE, TEXAS
ORDINANCE NO. 806-26**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, ORDERING A SPECIAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, TO SUBMIT A PROPOSITION ON THE QUESTION OF REAUTHORIZING THE SALES AND USE TAX AT THE RATE OF FIVE-EIGHTHS OF ONE PERCENT (0.625%) TO PROVIDE REVENUE FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS; APPROVING A JOINT ELECTION CONTRACT WITH DENTON COUNTY; AUTHORIZING THE MAYOR TO EXECUTE SAID CONTRACT; PROVIDING FOR NOTICE; FIXING THE TIME, PLACE AND MANNER OF HOLDING SAID ELECTION; AND PROVIDING AN EFFECTIVE DATE.

K. PUBLIC HEARINGS AND REGULAR ITEMS

1. Conduct a Public Hearing of the Bartonville Crime Control and Prevention District (CCPD) FY 2026-2027 proposed budget.

Mayor Carrington opened the Public Hearing at 8:03, and after recognizing there was no one who wished to speak, closed the Public Hearing at 8:03.

Mayor Carrington stated that the Council will take action on this matter at the August 18, 2026 meeting.

2. Discuss and consider scheduling September 1, 2026 for the Public Hearing on the proposed Fiscal Year 2026-2027 Budget; and scheduling September 15, 2026 for the adoption of said Budget.

Motion made by Council Member Chapman, seconded by Council Member Crandall, to schedule September 1, 2026 for the Public Hearing on the proposed Fiscal Year 2026-2027 Budget; and schedule September 15, 2026 for the adoption of said Budget.

VOTE ON THE MOTION

AYES: Lawrence, Chapman, Sams, and Crandall

NAYS: None

VOTE: 4-0

3. Discuss and consider scheduling September 15, 2026 for the Public Hearing to consider the proposed tax rate.

Motion made by Council Member Sams, seconded by Council Member Chapman, to schedule September 15, 2026 for the Public Hearing to consider the proposed tax rate.

VOTE ON THE MOTION

AYES: Lawrence, Chapman, Sams, and Crandall

NAYS: None

VOTE: 4-0

L. FUTURE ITEMS

Discussion only, no action taken.

M. ADJOURNMENT

Mayor Carrington declared the meeting adjourned at 8:06 pm.

APPROVED this the 18th day of August 2026.

APPROVED:

Jaclyn Carrington,
Mayor

ATTEST:

Shannon Montgomery, TRMC
Town Secretary