



Town of Bartonville, Texas

Business Community Development Corporation

Request for Proposal (RFP)

Entrance Beautification, Drainage, and Erosion Control Improvements

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## 1. Introduction

The Town of Bartonville, Texas, through the Bartonville Business Community Development Corporation (BCDC), hereby solicits proposals to provide comprehensive beautification and functional improvements at designated roadway entrances within the Town.

This Request for Proposal (RFP) aims to secure competitive bids for a project focused on enhancing drainage, preventing erosion, and beautifying the Town of Bartonville in accordance with the community's standards and aesthetic values.

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## 2. Project Overview

The selected contractor will be responsible for delivering an integrated solution that combines aesthetic enhancements with effective infrastructure improvements. The project emphasizes the Town's Hill Country aesthetic, prioritizing drought-tolerant and erosion-control landscaping techniques.

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## 3. Project Locations

The scope of work includes improvements at the following key intersections:

1. IT Neely Drive & FM 407 (fig.1)
  2. Jeter Road East & FM 407 (fig. 2)
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3. Jeter Road East & McMakin Road (fig. 3)
4. Median in front of Lantana Town Center (fig.f 4)

These locations have been identified as priority entrances requiring drainage, erosion control, and beautification enhancements.

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#### 4. Scope of Work

The contractor shall furnish all labor, materials, equipment, and services necessary to complete the project, including but not limited to:

##### 4.1 Site Assessment

- Evaluation of existing drainage patterns
- Identification of erosion risks
- Assessment of soil conditions and irrigation requirements

##### 4.2 Design Services

- Development of conceptual and final design plans
- Incorporation of Hill Country-inspired themes
- Utilization of drought-tolerant, native plant species
- Implementation of erosion-control strategies tailored to each site

##### 4.3 Construction & Installation

- Site preparation and grading
- Drainage improvements
- Installation of erosion-control measures
- Planting, hardscape, and landscape features
- Cleanup and restoration of disturbed areas

##### 4.4 Project Management

- Preparation of a detailed project schedule
- Coordination with BCDC and Town staff
- Compliance with all applicable codes and regulations

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## 5. Proposal Submission Requirements

Proposals must include the following components:

### 5.1 Firm Qualifications

- Company overview
- Relevant experience with similar projects
- Key personnel and credentials

### 5.2 Project Approach

- Narrative describing design philosophy and methodology
- Preliminary concepts or visual direction (optional but encouraged)

### 5.3 Cost Proposal

- Itemized cost estimate including labor, materials, equipment, and contingencies
- Optional alternates or value-engineering options

### 5.4 Schedule

- Estimated project start and completion dates
- Major milestones

### 5.5 References

- Minimum of three recent clients for similar work

### 5.6 Insurance & Compliance

- Proof of insurance
- Required licenses or certifications

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## 6. Evaluation Criteria

Proposals will be evaluated based on:

- Responsiveness to RFP requirements
- Demonstrated experience and qualifications

- Quality and feasibility of proposed design approach
- Cost competitiveness
- Ability to meet schedule requirements
- References and past performance

## 7. RFP Timeline

Milestone	Date
RFP Issued	
Deadline for Questions	
Proposal Submission Deadline	
Evaluation Period	
Anticipated Award	
Project Start	

## 8. Submission Instructions

Proposals may be submitted electronically or in sealed hard copy to the following addresses:

Mailing Address: Bartonville Business Community Development Corporation 1941 E. Jeter Rd, Bartonville, TX 76226

Email Submissions: [KRiggs@TownofBartonville.com](mailto:KRiggs@TownofBartonville.com),  
[SMontgomery@TownofBartonville.com](mailto:SMontgomery@TownofBartonville.com)

All proposals must be received by the stated deadline.  
 Late submissions may be disqualified.

## 9. Point of Contact

All inquiries regarding this RFP shall be directed to:

Name: Brenda Latham

Title: BCDC Board Chair

Email: Brenda@RepeatRE.com

Phone: (214) 797-2596

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#### 10. Terms & Conditions

- The Town of Bartonville and BCDC reserve the right to reject any or all proposals.
  - Additional information or clarifications may be requested from proposers.
  - Submission of a proposal constitutes acceptance of all terms and conditions outlined herein.
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## Project Locations

Figure 1



Intersection of FM407 and IT Nealy

Figure 2



Intersection of FM407 and Jeter East

Figure 3



Intersection of McMakin and Jeter East

Project Locations (continued)

Figure 4



FM407 Median in front of Lantana Town Center