

THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION MET IN REGULAR SESSION ON THE 4TH DAY OF FEBRUARY 2026, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING DIRECTORS PRESENT, CONSTITUTING A QUORUM:

Brenda Latham, Chair
Chad Carlson, Vice Chair
Scott Daum, Director
Jan Deatherage, Director
Laura Karbash-Smith, Director
Laura Pittman, Director

Town Staff Present:

Kirk Riggs, Town Administrator
Shannon Montgomery, Town Secretary

A. CALL MEETING TO ORDER

Chair Latham called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE

Director Latham led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

The purpose of this item is to allow citizens an opportunity to address the BCDC Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.

There was no public participation.

D. REGULAR ITEMS

1. Consider approval of the December 10, 2025, Bartonville Community Development Corporation Regular Meeting Minutes.

Motion made by Director Karbash-Smith, seconded by Director Daum, to **APPROVE** the December 10, 2025, Bartonville Community Development Corporation Regular Meeting Minutes as presented. Motion carried unanimously.

2. Discuss and consider potential economic development projects.

The Board reviewed the following intersections as potential beautification projects and determined whether each location was FEASIBLE or NOT FEASIBLE based on logistical considerations, including line of sight, sidewalk construction, and drainage:

- Wolf Run Road and E Jeter Road – FEASIBLE
- FM 407 and IT Neeley – FEASIBLE
- FM 407 & E Jeter Road – FEASIBLE
- McMakin and Jeter – NOT FEASIBLE; not enough space on corners

- Medians in front of Kroger – FEASIBLE
- Old Town Well House – FEASIBLE

Chair Latham volunteered to draft the Request for Proposals and have Town Secretary Montgomery distribute it before the April 8, 2026 meeting. Director Daum stated he will have a design for the Old Town Well House.

3. Discussion of Financial Report ending December 2025.

Town Secretary Montgomery provided a summary of the financial report ending December 2025 and addressed questions from Directors.

E. FUTURE ITEMS

Consensus of the Board was to have the following items placed on the April 8, 2026 agenda for discussion:

- Old Town Christmas Decorations
- Fiscal Year 2026-2027 Budget Schedule
- Beautification Project Request for Proposals, including the Well House

Discussion only, no action taken.

F. ADJOURNMENT

Chair Latham adjourned the meeting at 7:05 pm.

APPROVED this the 8th day of April 2026.

APPROVED:

Brenda Latham,
Chair

ATTEST:

Shannon Montgomery, TRMC,
Town Secretary