

THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 18TH DAY OF AUGUST 2026 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:

Jaclyn Carrington, Mayor
Margie Arens, Mayor Pro Tem/Place 5
Rick Lawrence, Place 1
Matt Chapman, Place 2
Clay Sams, Council Member Place 3
Keith Crandall, Council Member Place 4

Town Staff Present:

Kirk Riggs, Town Administrator
Jeremy Page, Town Attorney
Shannon Montgomery, Town Secretary
Jeff Ashabranner, Chief of Police
Katarina Fowler, Permit Technician

A. CALL BUDGET WORKSHOP TO ORDER @ 6:00 PM

Mayor Carrington called the Workshop Session to order at 6:00 pm.

1. Discussion of Proposed Budget for Fiscal Year 2026-2027 and all things related thereto.

Town Administrator Riggs provided an overview of the proposed budget and addressed questions from Council.

B. ADJOURN BUDGET WORKSHOP

Mayor Carrington adjourned the Budget Workshop at 6:50 pm.

C. CALL REGULAR SESSION TO ORDER AT 6:30 PM

Mayor Carrington called the Regular Session to order at 6:50 pm.

D. PLEDGE OF ALLEGIANCE

Mayor Carrington led the Pledge.

E. PRESENTATIONS

1. Appreciation of Council Member Jim Roberts

Mayor Carrington read a Proclamation of Appreciation to Jim Roberts thanking him for his service and provided him with a Town of Bartonville Street Sign.

2. Mayor's Outstanding Service Award

Mayor Carrington stated this item will be moved to the September 15, 2026 Council Meeting.

F. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a “Public Meeting Appearance Card” and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Presentation portion of the meeting or when the item is considered by the Town Council.

Del Knowler, 739 Seals Road, Bartonville, TX addressed the Town Council.

G. APPOINTED REPRESENTATIVE/LIAISON REPORTS**1. Denton County Emergency Services District #1.**

Chief Vaughan of Denton County Emergency Services District No. 1 provided an update and addressed questions from Council.

2. Police Department – July 2026 Statistics/Activities.

Chief of Police Ashabanner summarized the monthly statistics/activities and addressed questions from Council.

3. Administration – July 2026 Reports: Financial, Animal Control and Code Enforcement, Engineering, Municipal Court, Permit, and Board Member Attendance.

Town Secretary Montgomery provided a summary of the June 2026 Finance Report and addressed questions from Council.

H. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the July 14, 2026 Special Meeting Minutes.**2. Consider approval of the Texas Conviction Reporting (TXCR) Interlocal Cooperation Contract between the Texas Department of Public Safety (DPS) and the Town of Bartonville Municipal Court and authorize the Town Administrator to execute said contract.****3. Consider a Resolution appointing James Warren as the Town’s Representative to serve on the Upper Trinity Regional Water District Board for an unexpired four-year term ending May 31, 2029.**

Mayor Carrington thanked Del Knowler for his service on the Upper Trinity Regional Water District Board and thanked James Warren for volunteering to become our new Representative.

Motion made by Council Member Sams, seconded by Council Member Crandall, to **APPROVE** Consent Agenda Items No. 1 – 3 as presented.

VOTE ON THE MOTION

AYES: Lawrence, Chapman, Sams, Arens and Crandall

NAYS: None

VOTE: 5-0

I. PUBLIC HEARINGS AND REGULAR ITEMS

- 1. Discuss and consider the acceptance of the submission of the no-new revenue, voter-approval, and De minimis tax rate calculations; take action to consider a proposed tax rate, set a date for public hearing, consideration, and adoption of a tax rate at the September 15, 2026 Regular Town Council meeting.**

Town Administrator Riggs provided Council with the 2026 tax rates:

Current and Proposed Rate	\$0.173646/100
No-new-revenue Rate	\$0.165054/100
Voter-approval Rate	\$0.172653/100
De minimis Rate	\$0.231003/100

Motion made by Council Member Crandall, seconded by Council Member Arens, to **PROPOSE** a maximum tax rate of \$0. 0.173646 per \$100 valuation for the Fiscal Year beginning October 1, 2026 and ending on September 30, 2027; and to schedule September 15, 2026, for the Public Hearing on the tax rate and for the adoption of said tax rate.

VOTE ON THE MOTION

Town Secretary Montgomery conducted a roll call vote:

Council Member Lawrence – AYE
Council Member Chapman – AYE
Council Member Sams – AYE
Council Member Crandall – AYE
Council Member Arens – AYE
Motion carried unanimously.

- 2. Discuss and consider approval of the Bartonville Community Development Corporation (BCDC) FY 2026-2027 proposed budget.**

Motion made by Council Member Arens, seconded by Council Member Chapman, to **APPROVE** the Bartonville Community Development Corporation FY2026-2027 proposed budget as presented.

VOTE ON THE MOTION

AYES: Lawrence, Chapman, Sams, Arens and Crandall
NAYS: None
VOTE: 5-0

- 3. Discuss and consider approval of the Bartonville Crime Control and Prevention District (CCPD) FY 2026-2027 proposed budget.**

Motion made by Council Member Chapman, seconded by Council Member Crandall, to **APPROVE** the Bartonville Crime Control and Prevention District FY2026-2027 proposed budget as presented.

VOTE ON THE MOTION

AYES: Lawrence, Chapman, Sams, Arens and Crandall
NAYS: None
VOTE: 5-0

4. **Discuss and consider a Resolution supporting Legislation requiring County Election Administrators to offer annual election services contracts to municipalities for May elections; supporting the integrity, consistency, and professional administration of municipal elections.**

Motion made by Council Member Chapman, seconded by Council Member Sams, to **APPROVE** a Resolution supporting Legislation requiring County Election Administrators to offer annual election services contracts to municipalities for May elections; supporting the integrity, consistency, and professional administration of municipal elections as presented.

VOTE ON THE MOTION

AYES: Lawrence, Chapman, Sams, Arens and Crandall

NAYS: None

VOTE: 5-0

5. **Discuss and consider rescheduling the October 20, 2026 Town Council meeting to Tuesday, October 13, 2026 due to Early Voting schedule.**

Consensus of the Council was to move the October meeting to October 13, 2026.

J. FUTURE ITEMS

Discussion only, no action taken.

K. CLOSED SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 7:23 pm in accordance with the Texas Government Code regarding:

1. **Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney concerning pending or contemplated litigation regarding Bartonville Store, LLC; Janke Office Buildings, LTD; TFLH, LLC; and NTH4 Resources v. Town of Bartonville, Texas, Case 4:26-cv-00894-SDJ pending in the United States District Court for the Eastern District of Texas.**

L. RECONVENE OPEN MEETING

Mayor reconvened open session at 7:51 pm and stated there is no action to be taken from the Closed Session.

M. ADJOURNMENT

Mayor Carrington reminded Council that the next meeting is Tuesday, September 1, 2026.

Mayor Carrington declared the meeting adjourned at 7:51 pm.

APPROVED this the 1st day of September 2026.

APPROVED:

Jaclyn Carrington,
Mayor

ATTEST:

Shannon Montgomery, TRMC
Town Secretary