

**THE BARTONVILLE CRIME CONTROL AND PREVENTION DISTRICT (CCPD) MET IN REGULAR SESSION ON THE 28TH DAY OF FEBRUARY 2024, AT BARTONVILLE TOWN HALL, 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING DIRECTORS PRESENT, CONSTITUTING A QUORUM:**

Jeff Grubb, Chair  
Johnny Jones, Vice Chair  
Donald Dunlap, Director  
Lori Van Alstine, Director  
Steve Weiss, Director

***Board Members Absent:***

Chris Colbert, Director  
Kevin Oldham, Director

***Town Staff Present:***

Kirk Riggs, Chief of Police  
Colby Scudder, Sergeant  
Thad Chambers, Town Administrator  
Shannon Montgomery, Town Secretary

**A. CALL MEETING TO ORDER**

Chair Grubb called the meeting to order at 6:02 pm.

**B. PLEDGE OF ALLEGIANCE**

Chair Grubb led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*The purpose of this item is to allow citizens an opportunity to address the Bartonville Crime Control and Prevention District Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.*

There was no public participation.

**D. ELECTION OF OFFICERS**

**1. Discuss and consider election of Chair.**

Motion made by Director Jones, seconded by Director Dunlap, to nominate Director Jeff Grubb as Chair. Motion carried unanimously.

**2. Discuss and consider election of Vice Chair.**

Motion made by Director Van Alstine, seconded by Director Dunlap, to nominate Director Johnny Jones as Vice Chair. Motion carried unanimously.

**E. REGULAR ITEMS**

**1. Introduction of Staff and Directors.**

Directors and Staff introduced themselves.

**2. Consider approval of the June 21, 2023, meeting minutes.**

Motion made by Director Dunlap, seconded by Director Jones, to approve the June 21, 2023, meeting minutes as presented. Motion carried unanimously.

**3. Discuss and consider approval of a Budget Amendment for Fiscal Year 2023-2024 for Vehicle Maintenance in an amount not to exceed \$16,000.**

Chief Riggs discussed Unit 996's new motor and warranty and addressed questions from the Board.

Motion made by Director Weiss, seconded by Director Van Alstine, to approve a budget amendment in an amount not to exceed \$16,000 to be taken from the fund balance for Fiscal Year 2023-2024 for Vehicle Maintenance. Motion carried unanimously.

**4. Discuss and consider approval of a Budget Amendment for Fiscal Year 2023-2024 for the replacement of vehicle laptops in an amount not to exceed \$15,000.**

Chief Riggs discussed the needs, including Officer safety for the replacement of vehicle laptops and addressed questions from the Board.

Motion made by Director Dunlap, seconded by Director Jones, to approve a budget amendment in an amount not to exceed \$15,000 to be taken from the fund balance for Fiscal Year 2023-2024 for vehicle laptops replacement. Motion carried unanimously.

**5. Discussion of the Bartonville Crime Control and Prevention District Fiscal Year 2024-2025 proposed budget schedule.**

The consensus of the Board was to discuss the Fiscal Year 2024-2025 proposed budget and hold the Budget Public Hearing on Tuesday, April 23, 2024, along with possible action of said budget or to set the next meeting.

**F. FUTURE ITEMS**

Discussion only, no action taken.

**G. ADJOURNMENT**

Chair Grubb adjourned the meeting at 6:56 pm.

**APPROVED this the 23rd day of April 2024.**

**APPROVED:**

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Jeff Grubb, Chair

**ATTEST:**

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Shannon Montgomery, TRMC, Town Secretary