



# TOWN COUNCIL COMMUNICATION

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**DATE:** April 21, 2026

**FROM:** Kirk Riggs, Town Administrator

**AGENDA ITEM:** Ratify Engagement Letter with Brown & Hofmeister, LLP for Town Attorney Services.

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**SUMMARY:**

Staff recommends transitioning the Town's legal services back to Brown & Hofmeister, LLP, based on the firm's extensive experience and long-standing familiarity with the Town's operations, policies, and legal history. This continuity is expected to enhance efficiency, provide more informed legal guidance, and support consistent decision-making.

The Engagement Letter formalizes the provision of legal services and ensures the Town maintains qualified, professional legal support moving forward.

**FISCAL INFORMATION:** FY25–26 \$90,000.

**RECOMMENDED MOTION OR ACTION:**

Motion to ratify the approval of the Engagement Letter with Brown & Hofmeister, LLP for Town Attorney Services.

**ATTACHMENTS:**

- Engagement Letter