

**THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 4<sup>th</sup> DAY OF FEBRUARY 2025, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:**

Lori Van Alstine, Chair  
Margie Arens, Committee Member/Council Member Place 5  
Keith Crandall, Committee Member/Council Member Place 4  
Kathy Daum, Committee Member  
Sean Stenovitch, Committee Member  
Randy Van Alstine, Committee Member

*Committee Member Absent:*

Donna Baumgarner, Committee Member

*Town Staff Present:*

Shannon Montgomery, Town Secretary  
Kirk Riggs, Acting Town Administrator

**A. CALL MEETING TO ORDER**

Chair Van Alstine called the meeting to order at 5:00 p.m.

**B. PLEDGE OF ALLEGIANCE**

Chair Van Alstine led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.*

There was none.

**D. REGULAR ITEMS**

**1. Discuss and consider approval of the December 16, 2024 meeting minutes.**

Motion made by Committee Member Van Alstine, seconded by Committee Member Stenovitch to approve the December 16, 2024 meeting minutes as presented. Motion carried unanimously.

**2. Discussion of Spirit Day celebration.**

The Committee agreed to change the time of the event to 'Spirit Day,' and to move the time to 11am-3pm. Committee member Crandall informed the other members that he had booked a band for the event, and Committee member Stenovitch agreed to provide a PA system for music when the band was not playing. Advertising, games, and decorations were discussed, as were

catering options. A schedule for set-up, including volunteers, was considered, as were a car show and bounce house.

**E. ADJOURNMENT**

Chair Van Alstine adjourned the meeting at 6:03 p.m.

**APPROVED this the 4th day of March 2025.**

APPROVED:

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Lori Van Alstine, Chair

ATTEST:

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Andrea Carpenter, Deputy Town Secretary

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