

**THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 22<sup>nd</sup> DAY OF OCTOBER 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:**

Lori Van Alstine, Chair  
Margie Arens, Committee Member/Council Member Place 5  
Donna Baumgarner, Committee Member  
Keith Crandall, Committee Member/Council Member Place 4  
Sean Stenovitch, Committee Member  
Randy Van Alstine, Committee Member

*Committee Member Absent:*

Kathy Daum, Vice Chair

*Town Staff Present:*

Andrea Carpenter, Deputy Town Secretary

**A. CALL MEETING TO ORDER**

Chair Van Alstine called the meeting to order at 5:01 p.m.

**B. PLEDGE OF ALLEGIANCE**

Chair Van Alstine led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.*

There was none.

**D. REGULAR ITEMS**

**1. Discuss and consider approval of the October 8, 2024 meeting minutes.**

Motion made by Committee Member Van Alstine, seconded by Committee Member Arens to approve the October 8, 2024 meeting minutes as presented. Motion carried unanimously.

**2. Discussion of Christmas tree lighting celebration.**

The Committee discussed logistics for setting up the tree, as well as how many volunteers were needed. Chair Van Alstine presented a spreadsheet for tracking tasks needed as well as the cost of individual items for the event. Decoration and refreshment options were considered, as were marketing strategies.

**E. ADJOURNMENT**

Chair Van Alstine adjourned the meeting at 5:53 p.m.

**APPROVED this the 12<sup>th</sup> day of November 2024.**

APPROVED:

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Lori Van Alstine, Chair

ATTEST:

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Andrea Carpenter, Deputy Town Secretary

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