

THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION MET IN REGULAR SESSION ON THE 13TH DAY OF NOVEMBER 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING DIRECTORS PRESENT, CONSTITUTING A QUORUM:

Randy Van Alstine, Chair
Brenda Latham, Vice Chair
Jennifer Buck, Director
Lacy Burrhus, Director
Scott Daum, Director
Jim Langford, Director
Tyler Ochoa, Director

Directors Absent:

Jennifer Buck, Director
Jim Langford, Director
Tyler Ochoa, Director

Town Staff Present:

Shannon Montgomery, Town Secretary

A. CALL MEETING TO ORDER

Chair Van Alstine called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE

Chair Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

The purpose of this item is to allow citizens an opportunity to address the BCDC Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.

There was no public participation.

D. REGULAR ITEMS

- 1. Consider approval of the October 9, 2024, Bartonville Community Development Corporation Regular Meeting Minutes.**

Motion made by Director Latham, seconded by Director Burrhus, to approve the October 9, 2024, Bartonville Community Development Corporation Regular Meeting Minutes as presented.
Motion carried unanimously.

2. Discuss and consider items needed by Chansen Printing for the marketing magazine project.

The Board reviewed and discussed the presented list of needed items and questions from Chansen Printing:

- 1. Process and contact info and names to coordinate receiving business names/logos/website info for ads - we have a dedicated customer service person on this end.*

Director Burrhus volunteered to help Director Buck to serve as the contact person for BCDC.

- 2. Indications of which businesses would receive which ad size (full , half or quarter page).*

Board consensus was to only allow a quarter page ad.

- 3. Would you want a table of contents including editorial and ads? If yes, please provide any editorial and or hi-res photographs you would like included.*

Board consensus is to include a Table of Contents for the editorial content that will be provided by the BCDC, and the Board would like the ads listed in alphabetical order.

- 4. Would you need an annual events calendar or map or anything like that included? If yes - then please provide content etc...*

Director Latham will provide the map.

- 5. Anything specific for the front and back covers? The 32 pages will be saddle stitch - 28 pages plus 4 – the front cover & inside front cover and the back cover & inside back cover on a heavier stock so they will stand out. Did y'all want anything specific on the inside front and back covers or allow our design team to create best aesthetics on cover pages?*

Chair Van Alstine will contact local photographers to see if anyone wants to donate pictures of the Town.

- 6. Did you have a specific date you wanted the magazines mailed? Please keep in mind the Holidays and US postal delays.*

No date has been specified at this time.

- 7. The Home Addresses for mailing to Bartonville only - I tried to call Jeremy at 903-315-0606 to no avail as it says there is no mailbox set up. If the Bartonville rural routes are part #03 and part #05 – I may need to ask y'all if you already have the full list?*

Town Secretary Montgomery will provide the Town's master list of addresses.

- 8. Which address would you like the balance of the Welcome Magazines delivered to and to whose attention?*

Balance of magazines to be delivered to Town Hall and directors will dispense to local retail owners.

No action taken, discussion only.

3. Old Town Landscaping and Maintenance Update.

Chair Van Alstine provided an update and addressed questions from the Directors.

4. Discussion of Financial Report Ending October 2024.

Town Secretary Montgomery provided a summary of the financial report ending October 2024 and addressed questions from Directors.

5. Discussion of development activity (new businesses, prospective businesses, expansion of businesses).

Discussion only, no action taken.

E. FUTURE ITEMS

Discussion only, no action taken.

F. ADJOURNMENT

Chair Van Alstine adjourned the meeting at 6:57 pm.

APPROVED this the 11th day of December 2024.

APPROVED:

Randy Van Alstine, Chair

ATTEST:

Shannon Montgomery, TRMC, Town Secretary