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RECREATION BOARD

N. Diane Davis
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Mike Cabral
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MEMORANDUM

To: Steven Contente
Town Administrator

From: Warren Rensehausen, CPRP
Director
Bristol Parks and Recreation Department

Date: January 23, 2025

Re: **Philip Fitting, Explore Bristol-one day Dancing and Entertainment License**

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JAN 23 PM 3:21

The Department of Bristol Parks and Recreation supports Explore Bristol's request, and asks the following;

- Allow open access to Independence Park and any sidewalk or walkway in the vicinity.
- Work with the Department to remove any rubbish that the event accumulates.
- Provide payment for any damage done to the grounds or property of Independence Park from this event.
- Verify that proper licensing is obtained for any vendors.
- Be sure that **no vehicles enter or exit** the Park during the event without an event organizer guiding them, **and also during set up and break down of any equipment.**
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite to observe the condition of the grounds pre and post event..

Steven Contente
STEVEN CONTENTE
Town Administrator