

**Bristol Fire Department
Board of Engineers Meeting
December 30,2024**

A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.

After the quorum was established, the meeting was called to order by Chief Michael DeMello at 1900 hours.

Attendance

- Chief of the Department Michael DeMello
- Deputy Chief of Administration, Safety & Training Stephen Knapman,
- Deputy Chief of Operations Nelson Luis
- Assistant Chief John Perry,
- Assistant Chief Dennis Cabral
- ~~Assistant Chief Adam Medeiros~~
- EMS Captain Brad Palmer,
- Board Clerk Lou Mascola recorded the minutes.
- Company Representative Captain John Quinn

Agenda & Previous Meeting Approval

A motion by Assistant Chief Cabral and seconded by Captain Palmer to approve the minutes of the December 2, 2024 meeting, and the meeting agenda for this meeting, December 30, 2024. Both were unanimously approved.

Next scheduled meeting is Monday, February 3, 2025 @ 7:00 PM. or at the call of the Chief of the Department

Agenda

Correspondence

- No correspondence was received to be read at this meeting.

Deputy Chief of Safety, Training & Administration Stephen Knapman

January Training

- The Firefighter I Course will begin on January 21, 2025
- The 2nd Orientation Meeting on January 11, 2025, at 0800 hrs. At department headquarters. **This is for those who were unable to attend the first meeting in December.**
- A CPR Course will begin on January 21, 2025 at 1830 hours.
- Officer's monthly training will resume prior to the board meeting on February 3, 2025 at 1800 hours.
- The department still plans to run the 1021 & 1041 Courses depending on the interest of the members.
- The 1521 Course will be run at the RI State Fire Academy in Exeter, RI.
- Deputy Chief Knapman plans on offering the Pump Operators Course in the spring or fall of 2025.

Deputy Chief of Operations Nelson Luis

- The latching device on the south door at the Defiance Station needs to be adjusted.
- Reported issues with the FOB/ passcode for (2) members.

Assistant Chief John Perry

- Announced that Marine 1 & 7 will be winterized this week.
- There are issues with the Light Tower and the PTO on Truck 6.
- Asked that the stipend parameters be re-visited. Chief DeMello will send out a notification.

Assistant Chief Dennis Cabral

- No issues or requests for this meeting.

EMS Captain Brad Palmer

- Reported that there are 12 new EMT's that should be on the February schedule.
- The licensed EMT's are up to approximately 85% of the EMS membership.

Hydraulion Captain John Quinn

- Reported that Engine 1 has been repaired.
- Returned a FOB from a member who has left the department.

Chief of the Department Michael DeMello

- Asked the members of the board to mention to their company officers that any non active members return their turnout gear back to the department for re-disbursement. The department currently has a shortage with new members joining.
- Still working and waiting on grants that the department may be obtaining
- The year 2024 was a very good year for the department as a whole. Thanking the respondents for supporting the department's functions throughout the year.

Old Business

- As the department wraps up the year, it's time that the SOG's be reviewed and any input is welcomed.

New Business

- The previously announced that the Officer's Meeting & Breakfast will be held on January 26, 2025, at 0900 hours. The meeting will be held on the Training Room, and breakfast at the Hydes.
- Officer Training will resume on February 3, 2025, 1800 hrs in the Training Room.
- The Awards & Recognition Night will be held on February 27, 2025, 1830 hours in the EMS Apparatus Bays.

For the Good of the Department

- Chief DeMello thanked Deputy Chief Nelson Luis for his service; he informed the board that he would be leaving the position at the end of January.
- Wished the membership of the department and their families a Safe & Happy New Year.

Meeting & Event Calendar for January 2025

<u>January 2025</u>
30 Dec- Jan .Board Meeting
1- Dreadnaught Meeting
2- Ever Ready Meeting
7- Engine 4 Meeting
8- Defiance Meeting
8- Hydraulion Meeting
9- Fire Police Meeting
14- EMS Meeting
15- Ladies Auxiliary Meeting
16- Firemen's Mem. Meeting
<i>26- Officers Meeting & Breakfast</i>

Calls for Service Year to Date

<input type="checkbox"/> EMS Responses	3570
<input type="checkbox"/> <u>Fire Responses</u>	<u>820</u>
<input type="checkbox"/> Total calls Jan. 1 - Dec 30	4,390

Closing & Adjournment

Without any further business to conduct, the meeting was adjourned at 1942 hours.

Respectfully Submitted,

Lou Mascola

Lou Mascola

Clerk for the Board of Engineers

Bristol Fire Department

Bristol, Rhode Island 02809